



Mackenzie County

REGULAR COUNCIL MEETING AGENDA

APRIL 26, 2017

10:00 A.M.

COUNCIL CHAMBERS
FORT VERMILION, AB

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, April 26, 2017
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

AGENDA

			Page
CALL TO ORDER:	1.	a) Call to Order	
AGENDA:	2.	a) Adoption of Agenda	
ADOPTION OF PREVIOUS MINUTES:	3.	a) Minutes of the April 11, 2017 Regular Council Meeting	7
		b) Minutes of the April 13, 2017 Special Council Meeting	23
DELEGATIONS:	4.	a)	
		b)	
COUNCIL COMMITTEE REPORTS:	5.	a) Council Committee Reports (verbal)	
		b) Public Works Committee Meeting Minutes	27
		c) Municipal Planning Commission Meeting Minutes	31
		d)	
GENERAL REPORTS:	6.	a)	
		b)	
TENDERS:	7.	a) Fire Truck Tanker – Request for Proposal	45
		b) Flood Control Erosion Repair – Request for Proposal (11:00 a.m.)	53

PUBLIC HEARINGS:	8.	a)	None	
ADMINISTRATION:	9.	a)	One to One Ratio of Regulation	55
		b)	Caribou Update (to be presented at the meeting)	
		c)		
		d)		
AGRICULTURE SERVICES:	10.	a)		
		b)		
COMMUNITY SERVICES:	11.	a)		
		b)		
FINANCE:	12.	a)	2017 Budget	
		b)	Bylaw 1064-17 – 2017 Tax Rate Bylaw	
		c)	2016 Audited Financial Statement and Financial Information Return (DRAFTS)	
		d)		
		e)		
OPERATIONS:	13.	a)	Policy PW009 Dust Control	57
		b)	Administration Vehicle Replacement	65
		c)		
		d)		
PLANNING & DEVELOPMENT:	14.	a)	Northwest Species at Risk Committee – Funding Request	

b)

c)

UTILITIES: 15. a)

b)

INFORMATION / CORRESPONDENCE: 16. a) Information/Correspondence 67

IN CAMERA SESSION: 17. a) Legal

b) Labour

c) Land
• Gravel Negotiations

NOTICE OF MOTION: 18. a)

NEXT MEETING DATES: 19. a) Regular Council Meeting
May 9, 2017
10:00 a.m.
Fort Vermilion Council Chambers

b) Regular Council Meeting
May 24, 2017
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 20. a) Adjournment



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 26, 2017
Presented By:	Carol Gabriel, Director of Legislative & Support Services
Title:	Minutes of the April 11, 2017 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the April 11, 2017, Regular Council Meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

Approved Council Meetings minutes are posted on the County website.

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the minutes of the April 11, 2017, Regular Council Meeting be adopted as presented.

Author: C. Gabriel Reviewed by: CG CAO: _____

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, April 11, 2017
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

PRESENT:

Bill Neufeld	Reeve
Lisa Wardley	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Elmer Derksen	Councillor
John W. Driedger	Councillor
Eric Jorgensen	Councillor (arrived at 10:04 a.m.)
Josh Knelsen	Councillor
Walter Sarapuk	Councillor
Ray Toews	Councillor

REGRETS:

ADMINISTRATION:

Len Racher	Chief Administrative Officer
Byron Peters	Director of Planning & Development
Doug Munn	Director of Community Services
Fred Wiebe	Director of Utilities
Karen Huff	Director of Finance
Dave Fehr	Director of Operations
Bill Kostiw	Intergovernmental Relations & Special Projects Coordinator
Grant Smith	Agricultural Fieldman
Carol Gabriel	Director of Legislative & Support Services/Recording Secretary

ALSO PRESENT: Members of the Public and the Media
Grade 6 Students – Blue Hills Community School & Hill Crest
Community School

Minutes of the Regular Council meeting for Mackenzie County held on April 11, 2017 in the Fort Vermilion Council Chambers.

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the meeting to order at 10:00 a.m.

Ms. Megan McKnight's grade six class from Hill Crest Community School and Mr. Jody Vey's grade six class from Blue Hills Community School were present to observe the Council meeting.

The students held an election for the position of Junior Reeve. Karen Froese was elected the Junior Reeve and took a seat next to the Reeve.

AGENDA:

2. a) Adoption of Agenda

MOTION 17-04-239

MOVED by Councillor Braun

That the agenda be approved with the following additions or changes:

Move the Finance items to 11:00 a.m.

Move the Planning & Development items to 1:30 a.m.

13. b) Dust Control Applications

17. a) Legal – Capital Project Negotiations

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. a) Minutes of the March 29, 2017 Regular Council Meeting

Councillor Jorgensen arrived at 10:04 a.m.

MOTION 17-04-240

MOVED by Councillor Sarapuk

That the minutes of the March 29, 2017, Regular Council Meeting be adopted as presented.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

5. a) Council Committee Reports

MOTION 17-04-241

MOVED by Councillor Driedger

That the Council committee reports be received for information.

CARRIED

5. b) Community Services Committee Meeting Minutes

MOTION 17-04-242 **MOVED** by Deputy Reeve Wardley

That the unapproved minutes of the March 27, 2017 Community Services Committee Meeting be received for information.

CARRIED

5. c) Land Stewardship Committee Meeting Minutes

MOTION 17-04-243 **MOVED** by Councillor Knelsen

That the Land Stewardship Committee meeting minutes of March 17, 2017 be received for information.

CARRIED

5. d) Finance Committee Meeting Minutes

MOTION 17-04-244 **MOVED** by Councillor Braun

That the Finance Committee unapproved meeting minutes of March 1, 2017 and March 27, 2017 be received for information.

CARRIED

GENERAL REPORTS: **6. a) CAO Report**

MOTION 17-04-245 **MOVED** by Councillor Sarapuk

That the CAO report for March 2017 be received for information.

CARRIED

DELEGATIONS: **4. a) Grade 6 Students – Blue Hills Community School & Hill Crest Community School**

The grade six students were given an opportunity to present questions to Council.

1. How many people come to these meetings?
Councillors and administration. Some members of the public also attend.
2. How long have you been the Reeve?
Been on Council for 37 years.
3. When did all this start?

The Improvement District (ID) was formed in 1948.

4. Will there be a bigger gym in Blue Hills?
*That will depend on funding from the School Division.
Once a project is approved it could take a couple of years
to complete.*
5. What is the best part of being a Councillor?
*Making sure that our people and our industry are being
represented. Being thanked for doing something right.
Seeing a project completed.*

Reeve Neufeld recessed the meeting at 10:45 a.m. and reconvened the meeting at 10:59 a.m.

TENDERS:

7. a) Crack Filling – Request for Quotation

7. b) Line Painting – Request for Quotation

MOTION 17-04-246

MOVED by Councillor Sarapuk

That the Crack Filling - Request for Quotation submissions be opened.

CARRIED

MOTION 17-04-247

MOVED by Councillor Driedger

That the Line Painting - Request for Quotation submissions be opened.

CARRIED

Quotations Received for Line Painting:

GRM Inc.	\$134,675.30
Marshall Lines	\$89,276.54
Lafrentz Road Markings	\$111,336.32
Triple A Striping	\$85,243.75
Line West Ltd.	\$70,296.15

MOTION 17-04-248

MOVED by Deputy Reeve Wardley

That the 2017 Line Painting contract be awarded to the lowest qualified bidder while staying within budget.

CARRIED

Quotations Received for Crack Filling:

Triple A Striping	\$99,202.55
829659 Alberta Ltd.	\$179,763.40
Marshall Lines	\$80,518.10

MOTION 17-04-249 **MOVED** by Councillor Toews

That the 2017 Crack Filling contract be awarded to the lowest qualified bidder while staying within budget.

CARRIED

PUBLIC HEARINGS: 8. a) None

ADMINISTRATION: 9. a) **First Nations Consultation Session**

MOTION 17-04-250 **MOVED** by Councillor Knelsen

That the First Nations Consultation Session in Edmonton on April 26, 2017 be received for information.

MOTION 17-04-251 **MOVED** by Councillor Jorgensen

That the First Nations Consultation Session in Edmonton on April 26, 2017 be TABLED to later in the meeting.

DEFEATED

MOTION 17-04-250 **MOVED** by Councillor Knelsen

That the First Nations Consultation Session in Edmonton on April 26, 2017 be received for information and that administration formulates a written submission for review by Council.

CARRIED

ADMINISTRATION: 9. b) **Advertising**

MOTION 17-04-252 **MOVED** by Deputy Reeve Wardley

Requires 2/3

That Mackenzie County purchases a print subscription to The Echo/Pioneer for each household and that the advertising budget be amended to include an additional \$13,000 with funding

coming from the General Operating Reserve.

CARRIED

FINANCE:

12. a) Bylaw 1064-17 2017 Tax Rate Bylaw

MOTION 17-04-253

Requires 2/3

MOVED by Councillor Bateman

That first reading be given to Bylaw 1064-17 being the 2017 Tax Rate bylaw for Mackenzie County as AMENDED with last year's rates and minimum tax rates.

CARRIED

MOTION 17-04-254

MOVED by Deputy Reeve Wardley

That administration bring back options for an additional sub-class under residential for lots too small to legally develop.

CARRIED

Reeve Neufeld recessed the meeting at 11:59 a.m. and reconvened the meeting at 12:32 p.m. with all members present with the exception of Councillor Toews and Councillor Jorgensen.

FINANCE:

12. b) Bylaw 1065-17 Tax Penalties Bylaw

MOTION 17-04-255

MOVED by Councillor Braun

That first reading be given to Bylaw 1065-17 being the tax penalties bylaw for Mackenzie County.

CARRIED

MOTION 17-04-256

MOVED by Councillor Derksen

That second reading be given to Bylaw 1065-17 being the tax penalties bylaw for Mackenzie County.

CARRIED

MOTION 17-04-257

Requires Unanimous

MOVED by Deputy Reeve Wardley

That consideration be given to go to third reading of Bylaw 1065-17 being the tax penalties bylaw be TABLED to after item 12. C).

CARRIED

FINANCE:

12. c) Policy FIN032 Tax Penalty Notification

MOTION 17-04-258

MOVED by Deputy Reeve Wardley

That Policy FIN032 Tax Penalty Notification be approved as presented.

CARRIED

MOTION 17-04-259

MOVED by Councillor Sarapuk

That consideration to go to third reading of Bylaw 1065-17 be brought back onto the table.

CARRIED

MOTION 17-04-260

Requires Unanimous

MOVED by Councillor Braun

That consideration be given to go to third reading of Bylaw 1065-17 being the tax penalties bylaw for Mackenzie County at this meeting.

CARRIED UNANIMOUSLY

MOTION 17-04-261

MOVED by Deputy Reeve Wardley

That third reading be given to Bylaw 1065-17 being the tax penalties bylaw for Mackenzie County as AMENDED to include reference to Policy FIN032 Tax Penalty Notification.

CARRIED

FINANCE:

12. d) Policy RESV08 Recreation and Parks Reserve

MOTION 17-04-262

MOVED by Councillor Knelsen

That Policy RESV08 Recreation and Parks Reserve be amended as presented.

CARRIED

FINANCE:

12. e) ATB US Dollar Savings Account Closure

MOTION 17-04-263

MOVED by Councillor Braun

That administration be authorized to close the US Dollar Sub-Account with ATB Financial and transfer the remaining amount of \$570.74 USD to the County's chequing account with ATB Financial.

CARRIED

ADMINISTRATION: 9. c) Tri-Council Meeting – Agenda Items

Councillor Toews rejoined the meeting at 12:54 p.m.

Councillor Jorgensen rejoined the meeting at 12:55 p.m.

MOTION 17-04-264 MOVED by Councillor Knelsen

That the following agenda items be added to the Tri-Council meeting agenda for May 3, 2017:

- Forestry (burners, power)
- Regional Utility Supply

CARRIED

ADMINISTRATION: 9. d) FCM's Legal Defense Fund

MOTION 17-04-265 MOVED by Councillor Sarapuk

That the voluntary invoice for the Federation of Canadian Municipalities Legal Defense Fund be paid in the amount of \$263.89.

CARRIED

ADMINISTRATION: 9. e) Caribou Update

MOTION 17-04-266 MOVED by Councillor Driedger

That the caribou update be received for information.

CARRIED

DELEGATION: 4. b) Danny Friesen – Variance Request for Layer Hen Barn

MOTION 17-04-267 MOVED by Councillor Knelsen

That the variance request by Danny Friesen and Tara Warkentin for the Confined Feed Operation for the layer hen barn (Permit

Number FA17001) be approved and that the maximum layers allowed be set at 12,000.

CARRIED

UTILITIES: 15. b) 01-SUB-17 Sewer Easement Request on Plan 142 5000, Block 5, Lot 2

DELEGATION: 4. c) James Rosenberger, James Rosenberger – 01-SUB-17 Sewer Easement Request on Plan 142 5000, Block 5, Lot 2

MOTION 17-04-268 **MOVED** by Councillor Toews

That the sewer easement request on Plan 142 5000, Block 5, Lot 2 be approved as per Option 3a presented and the attached map.

CARRIED

Reeve Neufeld recessed the meeting at 2:03 p.m. and reconvened the meeting at 2:13 p.m. with all members present with the exception of Councillor Jorgensen.

PLANNING & DEVELOPMENT: 14. a) Bylaw 1063-17 Partial Road Closure at Fort Vermilion Truck Fill Station Plan 112 0425, Block 2, Lot 1 (Fort Vermilion Rural)

MOTION 17-04-269 **MOVED** by Councillor Braun

That first reading be given to Bylaw 1063-17 being a Road Closure Bylaw to close a portion of Road Plan 3884PX for the purpose of consolidation, subject to public hearing input.

CARRIED

Councillor Jorgensen rejoined the meeting at 2:15 p.m.

PLANNING & DEVELOPMENT: 14. b) La Crete Community Streetscape Implementation Committee – La Crete Main Street Beautification

MOTION 17-04-270 **MOVED** by Deputy Reeve Wardley
Requires 2/3

That the \$18,227 from the La Crete Main Street Beautification be reallocated to the La Crete Streetscape Implementation Committee budget.

CARRIED

**PLANNING &
DEVELOPMENT:**

14. c) Regional Safety Codes Discussion

MOTION 17-04-271

MOVED by Councillor Bateman

That administration continue to attend the upcoming Regional Safety Code discussions to receive more information on this initiative.

CARRIED

**PLANNING &
DEVELOPMENT:**

14. d) Fort Vermilion Airport Name Change and Fly In Event

MOTION 17-04-272

MOVED by Councillor Jorgensen

That Mackenzie County supports the community of Fort Vermilion as they publically recognize the name change of Fort Vermilion Airport to Wop May Memorial Airport; by financially and voluntarily contributing towards this summer's re-naming event up to a maximum of \$6,000 with funding coming from the general operating budget.

CARRIED

**AGRICULTURE
SERVICES:**

10. a) Policy ASB013 Beaver Control

MOTION 17-04-273

MOVED by Councillor Jorgensen

That Policy ASB013 Beaver Control be approved with the following amendments:

- Day Rate – up to a maximum of two days
- Travel - \$0.54 per km

CARRIED

**AGRICULTURE
SERVICES:**

10. b) Policy ASB014 Pest Control

MOTION 17-04-274

MOVED by Councillor Bateman

That Policy ASB014 Pest Control be amended as presented.

CARRIED

**AGRICULTURE
SERVICES:**

10. c) Policy ASB021 Weed Control

MOTION 17-04-275

MOVED by Councillor Knelsen

That Policy ASB021 Weed Control be approved as presented.

CARRIED

**COMMUNITY
SERVICES:**

11. a) Playground Equipment Tender

MOTION 17-04-276

MOVED by Councillor Bateman

That the \$50,000 Playground Expansion project at Knelsen Park be increased to \$95,000 in the 2017 Capital Budget, with \$45,000 in funding coming from a donation from Knelsen Sand & Gravel Ltd.

CARRIED

MOTION 17-04-277

MOVED by Deputy Reeve Wardley

That Mackenzie County accepts the \$5,000 donation in kind from Knelsen Sand & Gravel Ltd. for the shelter project at Knelsen Park.

CARRIED

MOTION 17-04-278

MOVED by Councillor Braun

That the Community Services Committee be authorized to open the Playground Equipment Tenders, and bring a recommendation to Council for awarding.

CARRIED

OPERATIONS:

13. a) Sand & Salt Shelter – Fort Vermilion

MOTION 17-04-279

Requires 2/3

MOVED by Councillor Braun

That the budget be amended to include an additional \$35,000 for the FV – Sand & Salt Shelter (CF) with funding coming from the General Capital Reserve for a total project budget of \$235,000.

CARRIED

OPERATIONS:

13. b) Dust Control Applications (ADDITION)

MOTION 17-04-280
Requires Unanimously

MOVED by Councillor Sarapuk

That an additional \$25,000 be added to the dust control budget with funding coming from the General Operating Reserve.

CARRIED UNANIMOUSLY

MOTION 17-04-281

MOVED by Deputy Reeve Wardley

That Policy PW009 Dust Control be brought back for review.

CARRIED

Councillor Jorgensen and Councillor Driedger stepped out of the meeting at 2:55 p.m.

UTILITIES:

15. a) Bylaw 1058-17 being a bylaw to Rescind Bylaw 904-13 – Local Improvement Bylaw – Water and Sewer Extension on 43 Avenue and a portion of 50 Street in the Hamlet of Fort Vermilion

MOTION 17-04-282

MOVED by Councillor Bateman

That second reading be given to Bylaw 1058-17 being a bylaw to rescind Bylaw 904-13 - Local Improvement Bylaw – Water and Sewer Extension on 43 Avenue and a portion of 50 Street in the Hamlet of Fort Vermilion.

CARRIED

MOTION 17-04-283

MOVED by Councillor Braun

That third reading be given to Bylaw 1058-17 being a bylaw to rescind Bylaw 904-13 - Local Improvement Bylaw – Water and Sewer Extension on 43 Avenue and a portion of 50 Street in the Hamlet of Fort Vermilion.

CARRIED

Councillor Driedger and Councillor Jorgensen rejoined the meeting at 2:57 p.m.

Councillor Knelsen stepped out of the meeting 2:57 p.m. and rejoined the meeting at 2:58 p.m.

INFORMATION: 16. a) Information/Correspondence

MOTION 17-04-284 **MOVED** by Deputy Reeve Wardley

That the information/correspondence items be received for information.

CARRIED

MOTION 17-04-285 **MOVED** by Councillor Jorgensen

That a delegation be sent to the Peace River Regional District on April 27, 2017 in Dawson Creek to discuss the species at risk in the Wood Buffalo Reserve and northern BC.

CARRIED

Reeve Neufeld recessed the meeting at 3:23 p.m. and reconvened the meeting at 3:30 p.m.

IN-CAMERA SESSION: 17. In-Camera Session

MOTION 17-04-286 **MOVED** by Councillor Toews

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 3:31 p.m.

- 17. a) Legal – Capital Projects Negotiations
- 17. a) Labour
- 17. a) Land

CARRIED

MOTION 17-04-287 **MOVED** by Councillor Sarapuk

That Council move out of camera at 3:57 p.m.

CARRIED

NOTICE OF MOTION: 18. a) None

**NEXT MEETING DATES: 19. a) Committee of the Whole Meeting
April 25, 2017**

10:00 a.m.
Fort Vermilion Council Chambers

- c) **Regular Council Meeting**
April 26, 2017
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: **20. a) Adjournment**

MOTION 17-04-288 **MOVED** by Councillor Jorgensen

That the council meeting be adjourned at 3:57 p.m.

CARRIED

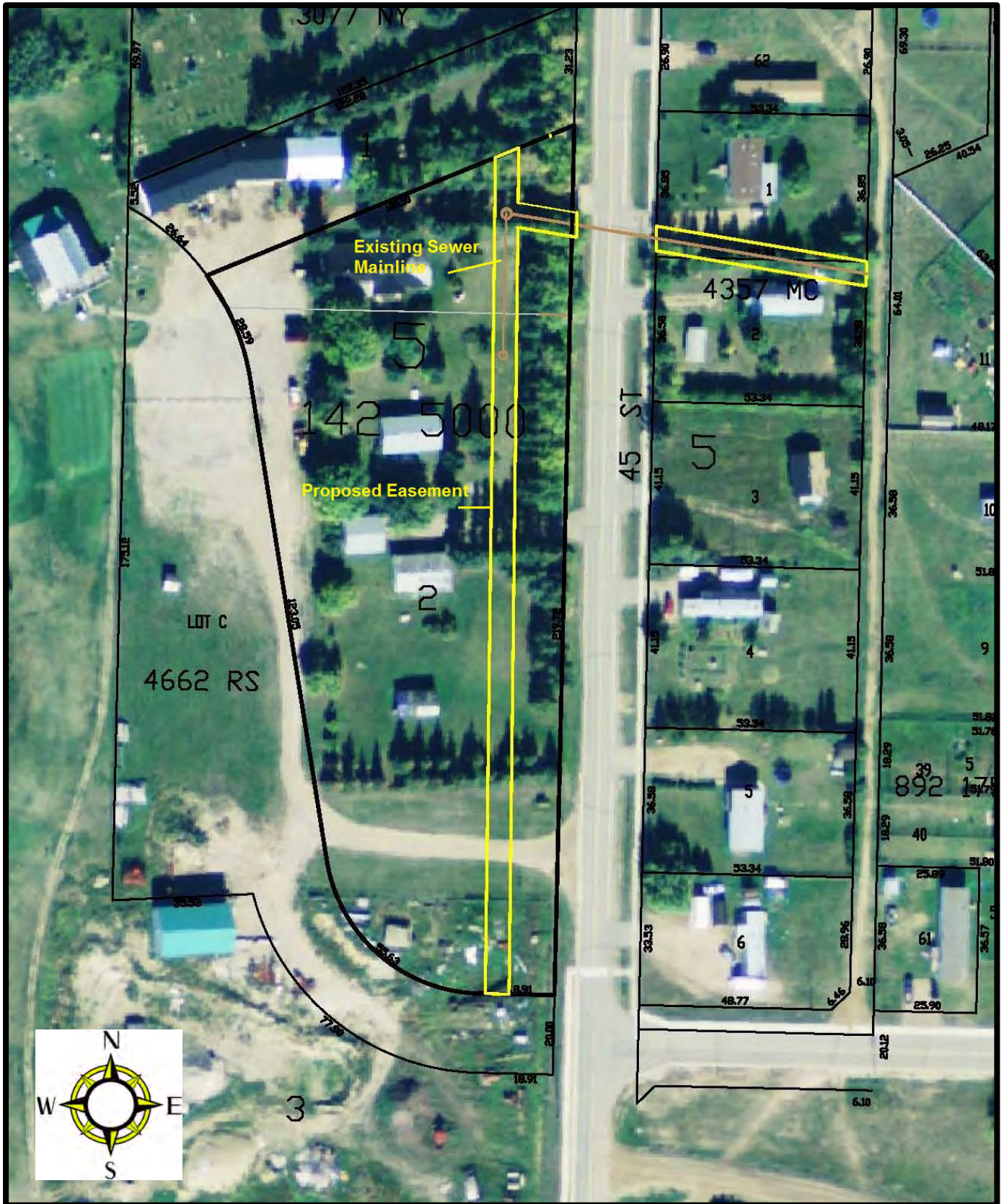
These minutes will be presented to Council for approval on April 26, 2017.

Bill Neufeld
Reeve

Len Racher
Chief Administrative Officer

UNAPPROVED

OPTION 3a





Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 26, 2017
Presented By:	Carol Gabriel, Director of Legislative & Support Services
Title:	Minutes of the April 13, 2017 Special Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the April 13, 2017, Special Council Meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

Approved Council Meetings minutes are posted on the County website.

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the minutes of the April 13, 2017, Special Council Meeting be adopted as presented.

Author: C. Gabriel Reviewed by: CG CAO: _____

**MACKENZIE COUNTY
SPECIAL COUNCIL MEETING**

**Thursday, April 13, 2017
1:00 p.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

PRESENT:	Bill Neufeld	Reeve
	Lisa Wardley	Deputy Reeve
	Jacque Bateman	Councillor
	Peter F. Braun	Councillor
	John W. Driedger	Councillor
	Eric Jorgensen	Councillor
	Josh Knelsen	Councillor
	Ray Toews	Councillor
ABSENT:	Elmer Derksen	Councillor
	Walter Sarapuk	Councillor
ADMINISTRATION:	Len Racher	Chief Administrative Officer
	Byron Peters	Director of Planning & Development
	Caitlin Smith	Development Officer/Recording Secretary

ALSO PRESENT:

Minutes of the Special Council meeting for Mackenzie County held on April 13, 2017 in the Fort Vermilion Council Chambers.

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the meeting to order at 1:00 p.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 17-04-289 MOVED by Councillor Bateman

That the agenda be approved as presented.

CARRIED

ADOPTION OF PREVIOUS MINUTES: 3. a) None

- DELEGATIONS:** 4. a) None
- COUNCIL COMMITTEE REPORTS:** 5. a) None
- GENERAL REPORTS:** 6. a) None
- TENDERS:** 7. a) None
- PUBLIC HEARINGS:** 8. a) None
- ADMINISTRATION:** 9. a) None
- AGRICULTURE SERVICES:** 10. a) None
- COMMUNITY SERVICES:** 11. a) None
- FINANCE:** 12. a) None
- OPERATIONS:** 13. a) None
- PLANNING & DEVELOPMENT:** 14. a) **Bylaw 1066-17 Land Use Bylaw**
- MOTION 17-04-290** **MOVED** by Deputy Reeve Wardley
- That first reading be given to Bylaw 1066-17 being the Land Use Bylaw for Mackenzie County as amended, subject to public hearing input.
- CARRIED**
- UTILITIES:** 15. a) None
- INFORMATION:** 16. a) None
- IN-CAMERA SESSION:** 17. None
- NOTICE OF MOTION:** 18. a) None
- NEXT MEETING DATES:** 19. a) **Committee of the Whole Meeting**
April 25, 2017
10:00 a.m.

Fort Vermilion Council Chambers

- c) Regular Council Meeting**
April 26, 2017
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 20. a) Adjournment

MOTION 17-04-291 MOVED by Councillor Jorgensen

That the special council meeting be adjourned at 3:30 p.m.

CARRIED

These minutes will be presented to Council for approval on April 26, 2017.

Bill Neufeld
Reeve

Len Racher
Chief Administrative Officer

UNAPPROVED



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 26, 2017
Presented By:	Dave Fehr, Director of Operations
Title:	Public Works Committee Unapproved Minutes

BACKGROUND / PROPOSAL:

The unapproved minutes of the April 10, 2017 meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

- Simple Majority
 Requires 2/3
 Requires Unanimous

That the Public Works Committee unapproved minutes of April 10, 2017 be received for information.

Author: S Wheeler Reviewed by: _____ CAO: _____

MACKENZIE COUNTY
Public Works Committee Meeting
April 10, 2017
10:00 a.m.
La Crete, Conference Room

MINUTES

PRESENT: Bill Neufeld Reeve
Josh Knelsen Councillor, Chair
John W. Driedger Councillor, Vice Chair (tele-conference)
Jacquie Bateman Councillor
Peter Braun Councillor

ADMINISTRATION: Len Racher Chief Administrative Officer
Dave Fehr Director of Operations
Willie Schmidt Manager of Fleet Maintenance
Grant Smith Agricultural Field Man
Sylvia Wheeler PW Admin Officer/Recording Secretary
Madison Dyck Admin Assistant

OTHERS: Trent McLaughlin T&L Engineering

CALL TO ORDER: 1. a) Call to Order

Chair Knelsen called the meeting to order at 10:00 p.m.

AGENDA: 2. a) Adoption of Agenda

MOTION PW-17-04-013 MOVED by Councillor Braun

That the agenda be adopted as presented.

CARRIED

MINUTES: 3. a) Adoption of Minutes from March 6, 2017

MOTION PW-17-04-014 MOVED by Councillor Bateman

That the minutes from March 6, 2017 Public Works Committee be adopted as presented.

CARRIED

DELEGATIONS: 4. a) NONE

NEW BUSINESS:

5. a) 2016 Roads to New Lands Presentation

Trent McLaughlin has been hired by Mackenzie County to assist with the process of building roads. Trent assists the landowners with understanding the layout of the land and what is needed throughout the process of the road construction.

Trent presented the roads from 2016 that have been applied for and completed or ongoing. The presentation was complete with photos and drone captured video.

Chair Knelsen recessed the meeting at 11:03 and reconvened at 11:13.

Lost connection with Councillor Driedger at 11:32.

MOTION PW-17-04-015 MOVED by Councillor Braun

That the presentation be accepted for information.

CARRIED

5. b) Vehicle Purchase Options

Connected with Councillor Driedger at 11:53.

MOTION PW-17-04-016 MOVED by Councillor Braun

That the ½ Ton trucks be purchased from True North Ford.

CARRIED

MOTION PW-17-04-017 MOVED by Reeve Neufeld

That the recommendation to Council be to add \$4,000 to the Capital Budget for SUV's replacement coming from Vehicle & Equipment Reserve so that 2 ½ Ton trucks can be purchased rather than 2 SUV's from True North Ford.

CARRIED

5. c) Gravel Truck

Administration gave an update on the search for a gravel truck. As of yet there is not an available used truck to purchase with the amount of dollars we have to spend. Administration will continue looking.

MOTION PW-17-04-018 **MOVED** by Councillor Bateman
That the update be received for information.

CARRIED

5. d) Road Bans

Lost connection with Councillor Driedger at 12:12

MOTION PW-17-04-019 **MOVED** by Reeve Neufeld
That Road Bans be at the discretion of the CAO.

CARRIED

5. e) Residential Yard Clean-Up

MOTION PW-17-04-020 **MOVED** by Councillor Braun
That the Treasure Hunt be May 17th and the Yard Clean-up be May 18th and Administration inquire about the other transfer stations accepting white goods on those days and that Mackenzie County pays for the white goods drop off on those days.

**INFORMATION /
CORRESPONDANCE:** 6. a) None

**NEXT MEETING
DATE:** 7. Next meeting – At the Call of the Chair

ADJOURNMENT: 8. Adjournment

MOTION PW-17-04-021 **MOVED** by Councillor Braun
That the Public Works Committee Meeting be adjourned at 12:25 p.m.

CARRIED

These minutes were adopted at _____ meeting.

Josh Knelsen, Chair

Dave Fehr, Director of Operations



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 26, 2017
Presented By:	Byron Peters, Director of Planning & Development
Title:	Municipal Planning Commission Meeting Minutes

BACKGROUND / PROPOSAL:

The minutes of the April 6, 2017 Municipal Planning Commission meeting are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

N/A

Author: B. Peters Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the Municipal Planning Commission meeting minutes of April 6, 2017 be received for information.

Author: B. Peters Reviewed by: _____ CAO: _____

**MACKENZIE COUNTY
Municipal Planning Commission Meeting**

**Mackenzie County Office
La Crete, AB**

Thursday, April 6, 2017 @ 10:00 a.m.

PRESENT: John W. Driedger Chair, Councillor, MPC Member
Erick Carter Vice Chair, MPC Member
Jacquie Bateman Councillor, MPC Member
Jack Eccles MPC Member
Beth Kappelar MPC Member (via teleconference)

ADMINISTRATION: Byron Peters Director of Planning and Development
Liane Lambert Planner
Caitlin Smith Development Officer
Lynda Washkevich Administrative Assistant/Recording Secretary

MEMBERS OF PUBLIC David K Froese

MOTION 1. CALL TO ORDER

John W. Driedger called the meeting to order at 10:03 a.m.

2. ADOPTION OF AGENDA

MPC-17-04-036 MOVED by Beth Kappelar

That the agenda be adopted with the addition of the following item:

**6. e.) 39-SUB-16 La Crete Golf Course
Rural Country Residential "RC3"
Plan 092 6283, Block 2, Lot 3
(La Crete Rural)**

CARRIED

3. MINUTES

a) Adoption of Minutes

MPC-17-04-037 MOVED by Erick Carter

That the minutes of March 16, 2017 Municipal Planning

Commission meeting be adopted as presented.

CARRIED

b) Business Arising from Previous Minutes

None.

4. TERMS OF REFERENCE

MPC-17-04-038 MOVED by Jacquie Bateman

That the terms of reference be received for information.

CARRIED

5. DEVELOPMENT

- a) 051-DP-17 Wilson Auto & RV Ltd.
Automotive & Equipment Repair, Major
(Automotive Sales)
Hamlet Industrial 2 “HI2” (La Crete)
Plan 022 7658, Block 21, Lot 01**

MPC-17-04-039 MOVED by Jacquie Bateman

That Development Permit 051-DP-17 on Plan 022 7658, Block 21, Lot 01 in the name of Wilson Auto & RV Ltd. be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. This permit approval is for the operation of an Automotive & Equipment Repair, Major (Automotive Sales) out of the existing building.
2. This permit approval is subject to approval from the Alberta Motor Vehicle Industry Council (AMVIC). The developer is required to obtain written approval from the Alberta Motor Vehicle Industry Council regarding the proposed development prior to commencement of the development. Failure to do so shall render this permit Null and Void.
3. All conditions and requirements by the Alberta Motor Vehicle Industry Council “AMVIC” are to be met to their specifications and standards.
4. **This permit may be revoked at any time if, in the opinion of the Development Officer, the proposed development has become**

detrimental, unsightly or otherwise incompatible with the amenities of the neighbourhood.

5. **No vehicle shall be located in such a way that it impedes visibility for vehicular and/or pedestrian traffic.**
6. The Automotive Equipment and Vehicle Services Business shall meet all Alberta Safety Code requirements and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.
7. The municipality has assigned the following address to the noted property **9401 – 98th Street**. You are required to display the address (**9401**) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
8. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.
9. The sign shall be located a minimum of:
 - a. 20 meters from regulatory signs, and
 - b. Not less than 1.5 meters from the curb/sidewalk.
10. **The sign shall be placed on site and is not permitted to be placed on any County lands and/or road rights-of-way.**
11. The sign shall be a minimum of 2 meters in height from the bottom of the sign above the curb/sidewalk.
12. The site and sign shall be kept in a safe, clean, and tidy condition, or may be required to be renovated or removed.
13. The sign shall:
 - a. Not obstruct the orderly and safe flow of vehicular and pedestrian traffic,
 - b. Not unduly interfere with the amenities of the district,
 - c. Not materially interfere with or affect the use, enjoyment or value of neighbouring properties, and
 - d. Not create visual or aesthetic blight.
14. Illumination of the sign must not negatively affect, nor pose a safety hazard to, an adjacent site or street.
15. Wiring and conduits of the sign must be concealed from view.

16. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
17. No construction or development is allowed on a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
18. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

6) SUBDIVISION

- a) **05-SUB-17 George Froese
Heart to Heart Ministry Centre
La Crete General Commercial "GC1" (La Crete)
C of T SW 11-106-15- W5M**

MPC-17-04-040 **MOVED** by Jacquie Bateman

That the Municipal Planning Commission recommend to Council to look at assessed values on properties within the municipality.

CARRIED

MPC-17-04-041 **MOVED** by Beth Kappelar

That Subdivision Application 05-SUB-17 in the name of Heart to Heart Ministries (George Froese) on C of T SW 11-106-15-W5M be APPROVED with the following conditions:

1. This approval is for a **TYPE B** single lot subdivision, approximately 2.44 acres (0.99 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b) Provision of access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.

- I. The new access shall be located on Range Road 152 and adhere to the minimum distance requirements from all intersections.
- c) Provision of municipal servicing (water and sanitary sewer) to each lot,
- d) Any outstanding property taxes shall be paid in full prior to registration of title,
- e) Provision of off-site levies as required by the County as follows:
 - i) Subdivision Off-Site Levies (Bylaw 319/02) are imposed for the construction and maintenance of off-site municipal services, including:
 - a) new or expanded facilities for the storage, transmission, treatment or supplying of water;
 - b) new or expanded facilities for the treatment, movement or disposal of sanitary sewage;
 - c) new or expanded storm sewage drainage facilities;
 - d) new or expanded facilities for the storage, transfer, or disposal of waste;
 - e) land required for or in connection with any facilities described in clauses (a) to (d); and
 - f) ongoing maintenance of the facilities described in clauses (a) to (d).

The levy is calculated at \$1,000.00 per lot. 1 lot at \$1,000 equals \$1,000.00,

Total Levies = \$1,000.00

- f) Security, in the form of an irrevocable letter of credit or certified cheque, in the amount of 25% of subsurface and surface infrastructure construction cost must be submitted to the County prior to installation and construction of any permanent infrastructure. Security amounts required in accordance with Mackenzie County's Multi-Lot/Urban Subdivision Construction and Registration Policy No, DEV003.
- g) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to**

discuss the requirements for your subdivision.

- h) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
- i) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.
- j) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

CARRIED

- b) 06-SUB-17 David K Froese
Lake Side Real Estate Inc.
La Crete Highway Commercial District "HC2" (La Crete)
NE 11-106-15-W5M**

MPC-17-04-042 MOVED by Erick Carter

That Subdivision Application 06-SUB-17 in the name of Lake Side Real Estate Inc. on NE 11-106-15-W5M be APPROVED with the following conditions:

1. This approval is for a single commercial lot subdivision, 18.55 acres (7.51 hectares) parcels in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b) Provision of access to both the subdivision and the

balance of the lands in accordance with Mackenzie County standards at the developer's expense.

- I. The subdivision and remainder of the quarter shall use the existing access off the La Crete North access. The first 50 meters shall be upgraded to Mackenzie County Standards.
- c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015.
- d) Provision of municipal reserve in the form of money in lieu of land. Specific amount is based on 10% of the subject land and on the current market value. The current market value for this property is \$10,781.67 per acre. Municipal reserve is charged at 10%, which is \$1,078.17 per subdivided acre. **18.55 acres times \$1,078.17 equals \$20,000.00.**
- e) **The Developer has the option to provide a market value appraisal of the existing parcel of land as of a specified date occurring within the 35-day period following the date on which the application for subdivision approval is made in accordance to the *Municipal Government Act* Section 667 (1) (a).**
- f) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
- g) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
- h) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
- i) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.
- j) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement,**

and/or any ancillary buildings.

CARRIED

David K Froese left at 10:25 a.m.

**c) 07-SUB-17 Rueben & Eva Dyck
Agricultural "A"
SE 9-107-14-W5M**

MPC-17-04-043 MOVED by Jacquie Bateman

That Subdivision Application 07-SUB-17 in the name of Rueben Dyck and Eva Dyck on SE 9-107-14-W5M be APPROVED with the following conditions.

1. This approval is for a **SUBDIVISION** boundary adjustment from 5 acres (2.02 hectares) to a total of 10 acres (4.04 hectares).
2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b) Provision of access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.
 - c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015.
 - I. The existing pumpout sewer shall be relocated 5.18 meters from the road allowance to meet setback requirements. Proof of relocation shall be provided. **This shall be completed prior to registration of the subdivision at Alberta Land Titles.**
 - d) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
 - e) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
 - f) Provision of utility right-of-way as required by ATCO

Electric, Telus and Northern Lights Gas and others.

- g) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.
- h) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

CARRIED

- d) **08-SUB-17 Greg Wiebe
Rural Country Residential 1 "RC1"
NW 35-105-15-W5M**

MPC-17-04-044 **MOVED** by Jack Eccles

That Subdivision Application 08-SUB-17 in the name of Gregory J. Wiebe on NW 35-105-15-W5M be APPROVED with the following conditions:

- a) This approval is for a single Country Residential **SUBDIVISION** 4.39 +- acres (1.77 hectares) in size.
- b) Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
- c) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
- d) Provision of access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.
- e) The lot shall be connected to the rural water line located on the east side of NW 35-105-15-W5M in accordance to Bylaw 909-13.

- f) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015.
- g) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
- h) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
- i) Provision of municipal reserve in the form of money in lieu of land. Specific amount is based on 10% of the subject land and on the current market value. The current market value for this property is \$7,204.61 per acre. Municipal reserve is charged at 10%, which is \$720.46 per subdivided acre. **4.39 acres times \$720.46 equals \$3,162.82**
- j) **The Developer has the option to provide a market value appraisal of the existing parcel of land as of a specified date occurring within the 35-day period following the date on which the application for subdivision approval is made in accordance to the *Municipal Government Act Section 667 (1) (a).***
- k) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
- l) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.
- m) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

CARRIED

**d) 39-SUB-16 La Crete Golf Course
Rural Country Residential "RC3"
Plan 092 6283, Block 2, Lot 3**

MPC-17-04-045 **MOVED** by Jacquie Bateman

That Subdivision Application 39-SUB-16 in the name of 1291868 Alberta Ltd. On NW 13-106-15-W5M and Plan 092 6283, Block 2, Lot 3 be **TABLED** until further discussion with the developers has commenced.

CARRIED

7. MISCELLANEOUS ITEMS

a) Action List

For Information

8. IN CAMERA

a) La Crete SE Drainage Ditch

MPC-17-04-046 **MOVED** by Jacquie Bateman

That the Municipal Planning Commission move in camera at 10:43 a.m.

CARRIED

MPC-17-04-047 **MOVED** by Jacquie Bateman

That the Municipal Planning Commission move out of camera at 10:49 a.m.

CARRIED

MPC-17-04-048 **MOVED** by Jack Eccles

That the Municipal Planning Department recommend to Council to purchase the land, adjacent to NW 3-106-15-W5M and NE 3-106-15-W5M, for the purpose of acquiring the drainage ditch property, rather than allow this to be provided as municipal reserve.

CARRIED

9. MEETING DATES

- ❖ Thursday, April 20, 2017 @ 10:00 a.m. in Fort Vermilion
- ❖ Thursday, May 4, 2017 @ 12:00 p.m. in Fort Vermilion
- ❖ Thursday, May 18, 2017 @ 10:00 a.m. in La Crete

10. ADJOURNMENT

Beth left the meeting at 11:00 a.m.

MPC-17-04-049 MOVED by Jack Eccles

That the Municipal Planning Commission Meeting be adjourned at 11:01 a.m.

CARRIED

These minutes were adopted this 20th day of April, 2017.

John W. Driedger, Chair



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 26, 2017
Presented By:	Doug Munn, Director of Community Services
Title:	Fire Truck Tanker – Request for Proposal

BACKGROUND / PROPOSAL:

Council will recall that two tenders were opened at the March 29, 2017 meeting of Council as follows:

Fort Garry Fire Trucks	\$399,999.00
Rocky Mountain Phoenix	\$376,585.00

The next day it was revealed that a third tender had been delivered to the Fort Vermilion Post Office prior to the tender deadline and administration determined that they did meet the delivery requirements. (Confirmation notice attached. This issue will be resolved for future tenders.)

The tender was opened in the presence of four staff including a Commissioner of Oath as follows:

Asphodel	\$382,500.00
----------	--------------

Administration is recommending that the bid from Asphodel be considered as a legitimate bid as it did meet the proposal submission time requirements.

The budgeted amount for this truck is \$385,000.00. Administration has reviewed the tenders in detail and has created the attached Fire Truck Tender Matrix for review. Note that two of the proponents submitted prices on three different vehicles and these are included on the matrix.

OPTIONS & BENEFITS:

Option 1: As Rocky Mountain Phoenix met all the specifications at time of submission, administration recommends awarding the Fire Truck Tender to Rocky Mountain Phoenix

Author: DM **Reviewed by:** L Racher **CAO:** L Racher

for the purchase of a Kenworth T880 Fire Truck at a price of \$418,722 with additional funds in the amount of \$33,722 to come from the Emergency Service Reserve.

Option 2: As the recommended Fire Truck Tanker is not within budget, and no other submissions met the requirements, administration could retender reducing the specifications to a truck that does not meet the maintenance program recommendations.

COSTS & SOURCE OF FUNDING:

The 2017 budget includes \$385,000 for the purchase of a Tanker Fire Truck.

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

Administration to communicate Councils decision with all proponents.

RECOMMENDED ACTION:

Motion 1:

Simple Majority Requires 2/3 Requires Unanimous

That the budget be amended to include an additional \$33,722 for the Fire Truck Tanker with funding coming from the Emergency Services Reserve.

Motion 2:

Simple Majority Requires 2/3 Requires Unanimous

That the Fire Truck Tanker tender be awarded to Rocky Mountain Phoenix for the purchase of a Kenworth T880 Fire Truck in the amount of \$418,722.

Author: D. Munn Reviewed by: L Racher CAO: L Racher

Fire Truck Tanker Matrix

Evaluation Criteria	Weight	Asphodel	Fort Gary	Fort Gary	Fort Gary	Rocky Mountain Phoenix	Rocky Mountain Phoenix	<i>Rocky Mountain Phoenix</i>
Supplier/Experience – number of years in business	10%	Kenworth T880	International 7600	Freightliner 112	Kenworth T880	Freightliner 108	Freightliner 114	<i>Kenworth T880</i>
		\$382,500.00	\$380,100.00	\$374,300.00	\$399,999.00	\$376,585.00	\$398,488.00	<i>\$418,722.00</i>
		3	7	7	7	7	7	<i>7</i>
Suitability of Equipment	35%	10.5*	10.5*	14*	10.5*	10.5*	17.5*	<i>24.5</i>
Delivery Date	10%	6	7	7	6	6	6	<i>6</i>
Warranty	10%	6	6	6	6	6	6	<i>6</i>
Fire Tanker Cost	35%	24.5	24	24.5	24.5	24.5	17.5	<i>17.5</i>
TOTAL	100%	50	54.5	58.5	54	54	54	<i>61</i>

* Unsatisfactory References

*Did not meet Specs. And maintenance program

*Did not meet Specs. & frame very light

*Did not meet Specs.

*Light frame

* Requested Paccar 500 HP - Detroit 450 HP submitted

Recommended

[Track \(/cpotools/apps/track/personal/findByTrackNumber\)](#) > Delivery status

Delivery status: delivered

[Link](#) [Print](#) [Email](#)

Tracking Number 0313289000177870

FORT VERMILION, AB

Accepted

Date received
2017/03/23

Delivered

2017/03/29

Delivery details

Service Xpresspost

Expected delivery [?](#) 2017/03/29

Delivery Standard Date [?](#)

Get Delivery Certificate (</cpotools/servlet/DeliveryConfirmationServlet?trackId=0313289000177870>)

[?](#)

Delivery progress

This is the most up-to-date information available.

Date

2017/03/29

Time

13:13

Location

FORT VERMILION

Description

Delivered

Date

2017/03/27

Time

18:10

Location

EDMONTON

Description

Item processed

Date

2017/03/24

Time

10:41

Location

MISSISSAUGA

Description

Item processed

Date

2017/03/24

Time

06:38

Location

MISSISSAUGA

Description

In transit

Additional Information

The item is travelling to its destination. It will remain in this state until it arrives at the final processing location. Typically, the final processing scan occurs on the expected delivery date or the day before at the local delivery facility. Check this date to know when we will attempt delivery.

Date

2017/03/24

Time

04:01

Location

MISSISSAUGA

Description

Item processed

Date

2017/03/23

Time

16:08

Location

NORWOOD

Description

Item accepted at the Post Office

Date	Time	Location ?	Description	Retail Location	Signatory Name
2017/03/29	13:13	FORT VERMILION, AB	Delivered		
2017/03/27	18:10	EDMONTON, AB	Item processed		
2017/03/24	10:41	MISSISSAUGA, ON	Item processed		
2017/03/24	06:38	MISSISSAUGA, ON	In transit ?		
2017/03/24	04:01	MISSISSAUGA, ON	Item processed		

Date	Time	Location ?	Description	Retail Location	Signatory Name
2017/03/23	16:08	NORWOOD, ON	Item accepted at the Post Office		

Track another item
 (/cpotools/apps/track/personal/findByTrackNumber)

Service alerts

These events may affect delivery schedules

2017-03-30

Mail delivery alert for regions of Cape Breton Island, Nova Scotia... **Continue reading**
 (/web/en/blogs/announcements/details.page?

article=2017/03/30/regions_of_cape_bret&cattype=announcements&cat=servicealerts)

See all service alerts that might affect your delivery (/web/en/blogs/announcements/list.page?
 cattype=announcements&cat=servicealerts)

Track help topics

Track shows that my item was successfully delivered, but I have not received it. What should I do? (/web/en/kb/details.page?

article=how_to_find_a_track&cattype=kb&cat=receiving&subcat=tracking)

An item I sent to another country hasn't been delivered yet. Where is it?

(/web/en/kb/details.page?

article=track_international_&cattype=kb&cat=receiving&subcat=tracking)

Why hasn't my international item been delivered to me yet? (/web/en/kb/details.page?

article=delayed_parcel_inter&cattype=kb&cat=receiving&subcat=tracking)

View all (/web/en/kb/list.page?cattype=kb&cat=receiving&subcat=tracking)





Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 26, 2017
Presented By:	Grant Smith, Agricultural Fieldman
Title:	Flood Control Erosion Repair – Request for Proposal

BACKGROUND / PROPOSAL:

As per the 2017 Capital budget, Council approved \$180,000.00 for the Flood Control Erosion Repair on the NW 15-108-13-W5.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

2017 Capital Budget

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

Author: C. Sarapuk Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

Motion 1:

Simple Majority Requires 2/3 Requires Unanimous

That the proposals for the Flood Control Erosion Repair project be opened.

Motion 2:

Simple Majority Requires 2/3 Requires Unanimous

That the Agricultural Service Board be authorized to review the proposals for the Flood Control Erosion Repair project and award the project.

Author: C. Sarapuk Reviewed by: _____ CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 26, 2017
Presented By:	Len Racher, Chief Administrative Officer
Title:	One to One Ratio of Regulation

BACKGROUND / PROPOSAL:

See attached email from Councillor Toews for more information.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

For discussion.

Author: C. Gabriel Reviewed by: _____ CAO: _____

From: [Ray Toews](#)
To: [Council](#); [Len Racher](#); [Carol Gabriel](#)
Subject: On the agenda for 26 April
Date: April-02-17 2:25:39 PM

I would like to be on the agenda for 26 April.

Motion one

Move that for every new regulation/bylaw passed by County Council Mackenzie County we rescind one regulation/bylaw.

Such rescinded be determined be recommended by council or by administration.

Motion two

Also that administration review all bylaws and regulations and re write to be easier to understand.

Wildrose party is calling for a one to one ratio of regulation.

Pass one,,,,,remove one.

As well Blackstone Learning sent a letter and this was one of the items in it.

Perhaps we could learn from this.

Which of the following sentences would you rather read:

As necessitated by unexpected blue box recycling expenditure increases, combined with municipal road-infrastructure improvement expenditures resulting from repairs necessary to meet prior mandated infrastructure maintenance levels, property taxes payable will be increased for the coming fiscal year.

or

We are increasing property taxes in order to cover the increased costs of blue box recycling and the much needed repairs to several local roads.

You'll recognize the first example as the kind of writing that many people associate with government and other bureaucracies – so much so, in fact, that it is sometimes called "bureaucratese".

Ray Toews CD, RM, QM



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 26, 2017
Presented By:	Dave Fehr, Director of Operations
Title:	Policy PW009 Dust Control

BACKGROUND / PROPOSAL:

At the April 11, 2017 Council Meeting, Dust Control Applications was an addition to the agenda. The following motion was made:

MOTION 17-04-281 **MOVED** by Deputy Reeve Wardley
That Policy PW009 Dust Control be brought back for review.
CARRIED

Please see attached Policy PW009 Dust Control for review.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

Author: S Wheeler Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

Simple Majority

Requires 2/3

Requires Unanimous

For discussion

Author: S Wheeler Reviewed by: _____ CAO: _____

Mackenzie County

Title	DUST CONTROL	Policy No:	PW009
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Legislation Reference	Municipal Government Act, Section 18
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Purpose To establish the procedures and standards for dust control on municipal roads.
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POLICY STATEMENT AND GUIDELINES

1. Definitions:

For the purpose of this Policy terms shall be defined as follows:

- a) A Senior Citizen residence is a residence where one primary resident is over the age of 65.
- b) High Traffic Roads are those gravel surfaced roads which are through roads or have a minimum of 4 residences that travel past the applicant's property.
- c) Property Owners are those private residents that own property in the County that is fronted by a municipal road.

2. Dust Control:

- a) The municipality may apply dust control at their own cost on an annual basis, provided there is funding in the budget, in the following areas:
 - i) Hamlet Residential (including Hamlet Country Residential)
 - ii) Hamlet Commercial
 - iii) Hamlet Industrial
 - iv) High traffic zones within the hamlets
 - v) School zones
 - vi) 1 passing zone every 30 km and at major intersections along County roads built to provincial highway standards.
 - vii) Areas where the County identifies a safety concern. ie. County haul roads, intersections
- b) The municipality shall consider extending their dust control service on municipal roads to Property Owners at a fee established by the Fee Schedule Bylaw on a

first come, first serve basis. The length of the dust control application shall be a maximum of 200 linear meters for any applicant and/or property owner, please see attached application form Schedule 'A'.

- c) Rural commercial/industrial ventures must apply dust control, at their own cost, to problem areas as determined by the municipality. Non-compliance of this policy shall result in the area being serviced by the municipality on a full cost recovery basis.

3. Dust Control for Seniors

- a) Once annually the municipality may provide dust control for Senior Citizens at a cost, as outlined in the Fee Schedule Bylaw, who live adjacent to high traffic gravel surfaced roads. One primary resident at the site must be a senior citizen for the site to qualify under this policy. The residence must be within 100 meters from the roadway, please see attached application form Schedule 'A'.

4. Type of Dust Control Application

- a) Unless approved otherwise, the municipality's dust control agents shall be applied once in late spring. The application rate shall be as determined by the municipality.
- b) The municipality shall consider the impact on the environment and the financial resources available when it chooses dust control agents. Dust control agents must be approved by the appropriate government agency and be used in accordance with any relevant regulations and specifications.
- c) The municipality may authorize petroleum companies to spread oily by-products on municipal roads provided that
 - (i) the petroleum company has authorization from Alberta Environmental Protection, and other appropriate government agencies,
 - (ii) the application can be coordinated with municipal road maintenance programs, and
 - (iii) the application will not negatively impact the road.
- d) The municipality may authorize private residents to apply dust control on municipal roads adjacent to their property, as outlined in the attached application form Schedule 'B'.

5. Advertising

- a) A notice in the local newspaper annually in January shall advise the ratepayers of

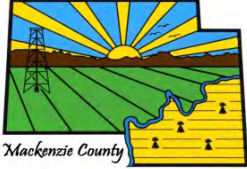
this policy, its costs, and the procedure to have a dust control product applied on a road.

- b) Application forms will be available from January 1 to March 15 annually.

- c) Late or subsequent dust control requests may be considered, on a first come first served basis, provided the County has an opportunity to accommodate the request.

	Date	Resolution Number
Approved	05-Sep-00	00-489
Amended	07-May-02	02-314
Amended	12-Jun-03	03-387
Amended	02-Dec-03	03-588
Amended	25-May-05	05-285
Amended	08-May-07	07-426
Amended	13-Feb-12	12-02-093
Amended	12-Jun-12	12-06-397
Amended	29-Jul-15	15-07-507

Dust Control Application



All applications must be complete and received at a County office by March 15 annually.

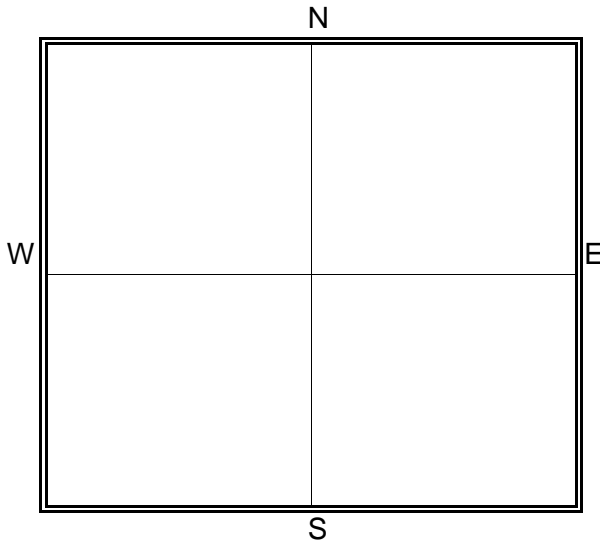
NAME(S): _____ DATE: _____

MAILING ADDRESS: _____

HOME PHONE NUMBER: _____ CELL: _____

I/We, the undersigned, acknowledge and accept the following terms and conditions related to this service.

1. On the map below identify the section of roadway where the dust control application is requested. Mark on any land marks, such as residences, accesses or utilities which will help identify the area to be treated.



Legal Land Description

*Stamp Date & Time Below

Unless otherwise stated the dust control product will be placed equally on either side of the access.

Or apply: _____

2. All requests (with the exception of senior requests) must be accompanied by a payment of five hundred (\$500.00/200m) plus GST per application made payable to Mackenzie County. Heavier applications or longer lengths will not be considered.

3. For all senior requests there will be no charge for the 200m application. Heavier applications or longer lengths will not be considered.

4. Mackenzie County reserves the right to:
a) accept or reject any request, and
b) schedule the application of dust control at their convenience

5. Should the request be rejected, the deposit shall be refunded to the applicant.

If the applicant is paying for the service attach receipt. If the applicant is a senior, 65 years or older, please attach verification (Driver's Licence).

Mackenzie County

Applicant(s)

Personal information collected on this form is collected in accordance with Section 33(c) of the Freedom of Information and Protection of Privacy Act. Please note that such information may be made public. If you have any questions about the collection, use or disclosure of the personal information provided, please contact the FOIP Coordinator at (780) 927-3718

Policy PW009 Dust Control
Schedule 'B'

REQUEST FOR APPROVAL FOR DUST SUPPRESSION ON COUNTY ROADS

We / I the undersigned are requesting permission to apply dust suppression according to the Alberta Environment Guidelines.

APPLICANT: _____

ADDRESS: _____

PHONE NUMBER: RES: _____ BUS: _____

LEGAL DESCRIPTION: _____

RANGE/TOWNSHIP ROAD NUMBER: _____

We / I the undersigned agree to apply the dust suppression as per the attached Alberta Environment Guidelines.

Signature of Applicant

Date

FOR OFFICE USE ONLY

REQUEST COPY SENT DATE: _____

REQUEST REFUSED LETTER SENT DATE: _____

REASON: _____

DIRECTOR: _____

Personal information collected on this form is collected in accordance with Section 33(c) of the Freedom of Information and Protection of Privacy Act. Please note that such information may be made public. If you have any questions about the collection, use or disclosure of the personal information provided, please contact the FOIP Coordinator at (780) 927-3718.

GUIDELINES FOR THE APPLICATION OF USED OIL TO ROAD SURFACES

1. The application of used or waste refined oil
 - In the manufacture of pavement
 - On any land for the purpose of road construction, repair or dust suppression is authorized subject to the requirements specified in the preceding document.
2. No person shall mix used or waste refined oil with any material in the manufacture of pavement, or dispose of any used or waste refined oil on any land for the purposes of road construction, repair, or dust suppression, unless the used or waste refined oil meets the specifications identified in table below.
3. A representative sample of the used oil should be collected and tested for the parameters identified in the table below:

Used or Waste Oil Specifications for Dust Suppression (Constituent/Property Allowable Level)

Flash point (closed cup) 61 °C minimum
Total arsenic 5.0 mg/L maximum
Total cadmium 3.0 mg/L maximum
Total halogens (as Cl) 1000.0 mg/L maximum
Total chromium 6.5 mg/L maximum
Total lead 50.0 mg/L maximum
Total polychlorinated biphenyls 0.5 mg/L maximum
Total zinc 1000.0 mg/L maximum

4. No person shall apply used or waste refined oil on any land for the purposes of road construction, repair, or dust suppression unless:
 - (a) The used or waste refined oil meets the specifications of the preceding document
 - (b) The location of proposed application is more than 25 metres from surface water or a domestic water supply source
 - (c) The application rate will not result in a visible runoff of oil beyond the travelled portion of the road or other land
 - (d) The owner of the land or the person responsible for the road to which the oil is to be applied has given permission
 - (e) Application is limited to two times per calendar year.

Developed in April 1998/Updated in January 2001

Used Oil for Road Surfaces

Used oil can be recycled or used to control dust, but only in accordance with Alberta Environment's Guidelines for the Application of Used Oil to Road Surfaces.

These guidelines allow used oil to be applied for dust control under the following conditions:

- The applicator must have permission from the land owner or municipality responsible for the road.
- The oil must meet certain specifications for maximum contents of things like arsenic, cadmium, lead, etc. (These components are listed in the guidelines, but fortunately most waste oil from typical diesel or gasoline engines contains less than these limits, so farmers are not obligated to send their oil in for testing).
- The application of the oil must be more than 25 m from surface water (including sloughs) or a domestic water supply.
- The application rate cannot result in visible runoff of oil beyond the traveled portion of the road.
- Application of oil is limited to two times per year.



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 26, 2017
Presented By:	Willie Schmidt, Fleet Maintenance Manager
Title:	Administration Vehicle Replacement

BACKGROUND / PROPOSAL:

At the April 10, 2017 Public Works Committee Meeting, replacing the current office Journeys was an item on the agenda. After some discussion it was concluded that replacing the Journeys with ½ Ton trucks rather than some other type of SUV would make the most sense economically. ½ Ton trucks could easily be used elsewhere in the fleet i.e.: summer staff. The following recommendation was made:

MOTION PW-17-04-017 **MOVED** by Reeve Neufeld

That the recommendation to Council be to add \$4,000 to the Capital Budget for SUV's replacement coming from Vehicle & Equipment Reserve so that 2 ½ Ton trucks can be purchased rather than 2 SUV's from True North Ford.

CARRIED

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

Currently, 2017 Capital Budget 6 12 30 07 FV/LC-Administration Vehicles x 2 \$72,000.

SUSTAINABILITY PLAN:

Author: S Wheeler **Reviewed by:** _____ **CAO:** _____

COMMUNICATION:

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the budget be amended to include an additional \$4,000 for the purchase of the FV/LC – Administration Vehicles (2) with funding coming from the Vehicle & Equipment Reserve, bringing the total project budget to \$76,000.

Author: S Wheeler Reviewed by: _____ CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 26, 2017
Presented By:	Len Racher, Chief Administrative Officer
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

The following items are attached for your information, review, and action if required.

- Action List
- Correspondence – Minister of Transportation (New Bridge Funding Request at SW 30-101-14-5)
- Correspondence – Minister of Transport (High Level Airport – Capital Assistance Program)
- Correspondence – MP Arnold Viersen (Electoral Reform)
- Correspondence – Alberta Justice and Solicitor General (Fish & Wildlife Accessing Airport Facilities)
- Correspondence – Alberta Transportation (New Bridge Funding Request at SW 30-101-17-5)
- Correspondence – Minister of Innovation, Science and Economic Development (Support for Connect to Innovate Grant)
- Correspondence – Fort Vermilion School Division (Invitation to Attend Official Opening of High Level Public’s CTS Skills Centre and Modernization)
- Correspondence – Natural Resources Conservation Board (Application No. FA17001 Danny Friesen & Tara Warkentin)
- La Crete Recreation Society Meeting Minutes
- Managing TB and Brucellosis Disease Risk in WBNP – Working & Stakeholder Meeting Notes
- TransCanada – 2017 Meter Stations and Laterals Abandonment Program
-
-
-
-
-
-

Author: CG Reviewed by: CG CAO: _____

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the information/correspondence items be accepted for information purposes.

Author: C. Gabriel Reviewed by: CG CAO: _____

Mackenzie County Action List as of April 11, 2017

Council Meeting Motions Requiring Action

Motion	Action Required	Action By	Status
February 27, 2013 Council Meeting			
13-02-121	That administration continue to work towards expanding the Fort Vermilion Bridge Campground recreational area by applying for a lease with Alberta Environment & Sustainable Resource Development that encompasses both existing and future area.	Doug	Archeological work and report complete. Waiting for provincial clearance.
May 28, 2013 Council Meeting			
13-05-375	That the Zama Access paving be the first capital priority for paving a road outside a hamlet boundary and that administration continue reviewing options and applying for provincial and/or federal grants as these may become available with intent to complete the paving of this road.	CAO	2017 Budget REDI is discussing at the next NTAA meeting.
March 10, 2015 Council Meeting			
15-03-191	To ensure, assist and stimulate the continued financial and economic growth and well-being of our oil and gas industry, that Mackenzie County explore transferring the following LOC roads to Mackenzie County: Zama Plant Road approximately 47 kilometers (connecting Zama Access with the Assumption High Grade) and the first approximately 60 kilometers of the Shekilie Road.	CAO	
July 29, 2015 Council Meeting			
15-07-531	That administration be authorized to negotiate a Mutual Aid Agreement with Tall Cree First Nation.	Doug	Emails & Phone Call to the Chief – no response 2017-01-18
October 28, 2015 Council Meeting			
15-10-801	That administration draft a fireworks policy based on the following: The Municipality will, prior to issuing permission: <ul style="list-style-type: none"> • Respecting the purchase, possession, handling, discharge, fire or set-off; obtain from the applicant written confirmation that the person: <ul style="list-style-type: none"> • Will conduct activities in accordance with safe practices outlined in the Alberta Fire Code, • Is of at least 18 years of age, and • Respecting sales, obtain from the owner of the retail business, written confirmation that the business: <ul style="list-style-type: none"> • Holds a valid municipal business license or confirmation of ownership of the business when the municipality does not require business to hold such license, • Employees handling fireworks for sale are of at least 18 years of age, 	Doug	Meeting held with Agriculture and Forestry, they are responsible for issuing Firework permits during the fire season.

Motion	Action Required	Action By	Status
	<ul style="list-style-type: none"> Manufacturer's instructions are posted at the sales location and provided with each sale, Record of each sale is retained for examination by the Fire SCO, and Stores fireworks in conformance with Part 3 of the Alberta Fire Code 		
February 9, 2016 Regular Council Meeting			
16-02-093	That administration draft a policy for the appointment of Members at Large.	Carol	June 2017
February 22, 2016 Council Meeting			
16-02-135	That the County covers the additional cost of the survey on Plan 5999CL, Lot E to date and have administration release a copy of the report to the landowner informing them that the initial investigation survey has been completed.	Byron	Initial report has been received, still awaiting final report Investigated by Director of Surveys
March 8, 2016 Regular Council Meeting			
16-03-178	That administration pursues taking possession of the southerly gravel pit lease DRS 834, and delays pursuing possession of the northerly gravel pit lease DRS 780149.	Dave	In progress
March 23, 2016 Regular Council Meeting			
16-03-216	That administration proceeds with obtaining access in Mackenzie County's name for the E½ 30-101-17-W5M and the S½ 3-102-17-W5M.	Dave	In progress (Roads to New Lands – Blue Hills) Application stage
May 10, 2016 Regular Council Meeting			
16-05-354	That administration be authorized to proceed as follows in regards to the Zama Crown Land Procurement: <ul style="list-style-type: none"> cancel PLS 080023; pursue acquisition of land parcels as identified on the map presented in red; identify a parcel of land to be subdivided from Title Number 102 145 574 +1 (Short Legal 0923884; 21; 1) and offered for trade or sale to Alberta Environment and Parks due to its unsuitability for a hamlet development , specifically the land use restrictions per Alberta Energy Regulator. 	Don	PLS Cancelled Need to submit 2 different applications.
June 14, 2016 Regular Council Meeting			
16-06-440	That Bylaw 1030-16 being a road closure bylaw for the closure of government road allowance between Section 28 and 29 Township 108, Range 13, W5M for the purpose of consolidation be forwarded to the Minister of Transportation for approval.	Byron	Waiting for Ministerial Order
16-06-441	That Bylaw 1031-16 being a road closure bylaw for the closure of all of Plan 2982PX within SE ¼ Section 28, Township 108, Range 13, W5M lying north and east of Plan 1508PX for the purpose of consolidation be forwarded to the Minister of Transportation for approval.	Byron	Waiting for Ministerial Order

Motion	Action Required	Action By	Status
16-06-442	That Bylaw 1032-16 being a road closure bylaw for the closure of all of the uncanceled portion of Plan 2144EU within SE ¼ Section 28, Township 108, Range 13, W5M lying northeast of Plan 1508PX and northwest of Plan 2982PX for the purpose of consolidation be forwarded to the Minister of Transportation for approval.	Byron	Waiting for Ministerial Order
16-06-443	That Bylaw 1033-16 being a road closure bylaw for the closure of all of the uncanceled portion of Plan 2144EU within SE ¼ Section 28, Township 108, Range 13, W5M lying south of Plan 2982PX for the purpose of consolidation be forwarded to the Minister of Transportation for approval.	Byron	Waiting for Ministerial Order
July 12, 2016 Regular Council Meeting			
16-07-526	That the County pursue purchasing the leased lands at the Wadlin Lake and Hutch Lake campgrounds.	Doug Len	Request was made to the Minister.
16-07-529	That the County agree to the request from Alberta Transportation to create a municipal road allowance on the 14 km access from the Wentzel River to the Peace River crossing accessing Fox Lake and that the County not be responsible for capital, operational and maintenance costs; or liability for the public road way and the ferry/ice-bridge.	CAO Bill K.	Feb 2017 - Received direction form GOA to proceed with First Nations Consult.
August 9, 2016 Regular Council Meeting			
16-08-570	That administration meet with sawmills/forestry companies in regards to summer log hauling and Road Use Agreements.	Dave	LC Sawmills – current practice Norbord – consultations done, awaiting mapping routes Tolko – attempting to set up a consultation time
16-08-599	That administration proceed with registering the utility right of way on NE 3-106-15-W5M and NW 3-106-15-W5M. (La Crete SE Drainage Ditch)	Byron	Signed. Submit to Land Titles.
August 24, 2016 Regular Council Meeting			
16-08-649	That administration be authorized to place pit run on a section of trail through section 7-108-9-W5M up to a maximum of \$3,000 with funding coming from the operating budget.	Dave	Summer 2017
16-08-656	That administration draft an endeavor to assist policy for lateral water lines.	Fred	May 2017
September 13, 2016 Regular Council Meeting			
16-09-630	That the range management plans for Northwestern Alberta address the future of both Wood Bison and Woodland Caribou within the existing protection areas.	Byron Bill K.	In progress

Motion	Action Required	Action By	Status
September 28, 2016 Regular Council Meeting			
16-09-673	That a letter of support be sent to the Minister of Employment to preserve Canada Post's national retail network.	Len	Met with Canada Post in Ottawa (March 2017)
October 11, 2016 Regular Council Meeting			
16-10-743	That Mackenzie County proceeds with acquiring the additional right-of-way from SE 17-106-15-5 that is required for future road improvements in the Hamlet of La Crete.	Byron	In progress
October 25, 2016 Organizational Council Meeting			
16-10-753	That Bylaw 977-14 Organizational and Procedural Matters of Council, Council Committees and Councillors be brought back with the following amendments: <ul style="list-style-type: none"> Section 60 – remove “by providing a statutory declaration or affidavit sworn or declared before the CAO or Commissioner for Oaths prior to the next regular Council meeting”. Include a section to allow for the rotation of the Chair. 	Carol	2017 Organizational Meeting
October 26, 2016 Regular Council Meeting			
16-10-797	That a letter be sent to CN Rail requesting that they continue service and upgrade the service in Keg River.	Grant	
16-10-798	That a letter be sent to MP Warkentin, MP Viersen, MLA Jabbour and federal and provincial agriculture ministers, with a copy to the County of Northern Lights, regarding the maintaining and upgrading the producer car siding service in Keg River.	Grant	
November 8, 2016 Regular Council Meeting			
16-11-849	That a letter be sent to Alberta Justice and Solicitor General requesting clarification on the Fish and Wildlife Enforcement Branch personnel ceasing attendance at Alberta airport facilities.	Len	Response from Alberta Justice that the issue has been resolved.
November 23, 2016 Regular Council Meeting			
16-11-864	That a revised letter of support be sent to Alberta Seniors and Housing regarding the Boreal Housing Foundation Ministerial Order and that a letter be sent to the Boreal Housing Foundation (with a copy to Alberta Seniors and Housing) to recommend that the housing foundation bill back each member for honorarium and expense costs for each of their participating members.	Carol	
16-11-868	That Mackenzie County initiate discussions with First Nations with the intention of creating a Memorandum of Understanding for a communication protocol between Mackenzie County and our First Nation neighbours.	Doug	
16-11-879	That Mackenzie County requests the Registrar to cancel the existing Certificate of Title for the following parcels of land and issue new Certificates of Title in the name of	Karen	Submitted to Land Titles

Motion	Action Required	Action By	Status
	Mackenzie County. • Tax Roll 219457		
16-11-880	That the following properties remain in the current owners name and that the County continues to attempt to collect property taxes and that the property be inspected and reassessed. • Tax Roll 300574	Karen	Assessor will reassess May 2017
December 13, 2016 Regular Council Meeting			
16-12-910	That Accredited Supportive Living Services be exempt from paying 6% of the 2017 property taxes for the office that they lease in La Crete.	Karen	Will be included in the 2017 tax list for exemptions.
16-12-913	That administration change equipment values as determined and to engage in an appraisal for buildings over \$100,000 as per amended list in 2017.	Karen Doug	In progress
January 9, 2017 Regular Council Meeting			
17-01-011	That the request to alter fire invoicing process with the Town of High Level be discussed at the 2018 review of the Regional Service Sharing Agreement.	Len	RRSA Review in 2018
17-01-020	That a letter be sent to Alberta Environment & Parks identifying that the Sandhills Road DLO750355 is a historical road and that the County will take over the road once the province upgrades the road to County standards.	Byron	In progress
January 11, 2017 Budget Council Meeting			
17-01-034	That the entire TCA Project list be revisited at the final budget meeting in April 2017.	Karen	2017-04-26 Budget Discussion
January 23, 2017 Regular Council Meeting			
17-01-054	That the Ditching Improvements - Rocky Lane Road for \$48,780 be added to the 2017 Budget, with funding coming from Alberta Transportation.	Karen	Completed. Additional funds reflected in the final budget
17-01-058	That administration compiles a list of fragmented properties.	Karen	Completed. Presented to Council on 2017-04-11
17-01-059	That the following tax rolls be refunded for the difference in tax rate for the 2015 and 2016 tax years based on the schedule prepared by administration, and that the assessment coding be changed from commercial to residential for the 2016 Assessment Year (2017 Tax Year): • Tax Roll #410955 • Tax Roll #082172 • Tax Roll #410954 • Tax Roll #410952 • Tax Roll #410953	Karen	Completed No refunds for #410954 #410953
17-01-060	That administration reviews the new regulations coming out of the Municipal Government Act (MGA) Review to	Karen	March 2017

Motion	Action Required	Action By	Status
	see if the new classifications of property could address assessment on remote, small, or inaccessible properties.		
17-01-071	That direction be given by Council to Erick Carter on or before June 30, 2017 regarding the P3 Fire Hall Proposal.	Byron	2017-06-28
17-01-077	That administration be authorized to provide letters of support to any Internet Service Provider (ISP) prepared to submit applications under the Connect to Innovate Program that will enhance internet service within the County boundaries.	Len Jessica	Completed. Program closed 2017-04-14
February 14, 2017 Regular Council Meeting			
17-02-113	That third reading of Bylaw 1050-16 being a Land Use Bylaw Amendment to rezone part of SE 16-106-15-W5M from La Crete General Commercial District "GC1" to Manufactured Home Subdivision 1 "MHS1" to accommodate the development of residential lots be TABLED until the area structure plan and servicing requirements have been reviewed for the area.	Byron	In progress
February 28, 2017 Regular Council Meeting			
17-02-140	That administration ensure that the County fire halls be added to municipal maps for recognition for insurance purposes.	Byron	In progress
17-02-141	That the Agricultural Service Board operating budget be amended to include an additional \$5,000 for the VSI requisition increase with funding coming from the General Operating Reserve.	Karen	Completed. Additional funds reflected in the final budget
March 14, 2017 Regular Council Meeting			
17-03-180	That the following transfer of reserve funds be approved: <ul style="list-style-type: none"> \$190,011 from RESV13 Water Treatment Plant be transferred to RESV18 Water Reserve Fund. \$20,000 from RESV15 Funding to Community Non-Profit Organizations be transferred to the Grants to Other Organizations Reserve. \$9,250 from RESV17 Bursaries Reserve be transferred to 2017 Bursary budget line. \$963,469 from RESV07 Emergency Services Reserve be transferred to RESV06 Vehicle & Equipment Replacement and Emergency Services Reserve. 	Karen	Completed
17-03-184	That the budget be amended to include an additional \$30,000 to the 2017 Capital Budget for FV – Gravel Truck, with a total budget of \$90,000, with funding coming from the Vehicle & Equipment Replacement Reserve.	Karen	Completed. Additional funds reflected in the final budget
17-03-185	That the Fort Vermilion Airport wildlife fence be TABLED to the budget discussion in April.	Byron Karen	April 2017
17-03-192	That administration apply for federal grant funding for the following projects:	Fred Byron	Information to be presented at meetings in

Motion	Action Required	Action By	Status
	<ul style="list-style-type: none"> Blue Hills Waterline Waterline north of the Peace River 		Ottawa March 2017
March 29, 2017 Regular Council Meeting			
17-03-207	That administration proceeds with sending the letters to Gas Alberta and the Minister of Energy, as discussed, requesting assistance in locating the issues with our natural gas shortage and work with suppliers and distributors to resolve the problems.	Len	Completed. Gas companies invited to Tri-Council meeting for further discussion.
17-03-209	That the budget be amended to include an additional \$1,650.00 towards the purchase of the Fort Vermilion RCMP cargo trailer, as presented, for their safety trailer program with funding coming from the General Operating Reserve.	Karen	Completed. Additional funds reflected in the final budget And trailer has been added to our insurance
17-03-222	That the budget be amended to include \$15,000 for the Wadlin Lake Land Purchase project, for the purpose of completing the land survey, with funding coming from the Parks & Recreation Reserve and that administration move forward with completing the survey and that administration bring back costs relating to First Nations Consultation prior to initiating the consultation process.	Karen Doug	Additional funds reflected in the final budget
17-03-224	That third reading be given to Bylaw 1060-17 being the Short Term Borrowing bylaw for the Fort Vermilion Recreation Board Ice Plant Upgrade.	Karen	ACFA Deadline 2017-05-15
17-03-226	That third reading be given to Bylaw 1061-17 being the Short Term Borrowing bylaw for the Bridges to New Lands – Range Road 180 project.	Karen	ACFA Deadline 2017-05-15
17-03-228	That third reading be given to Bylaw 1062-17 being the Short Term Borrowing bylaw for the Bridges to New Lands – Township Road 1020 project.	Karen	ACFA Deadline 2017-05-15
17-03-229	That the repair of light poles in the Hamlet of La Crete be brought to the April 2017 budget discussions in the amount of \$50,000.	Karen	2017-04-26
17-03-235	That the Fire Truck Tanker proposals be reviewed by administration with a recommendation to be brought back to Council for awarding.	Doug	2017-04-26
April 11, 2017 Regular Council Meeting			
17-04-250	That the First Nations Consultation Session in Edmonton on April 26, 2017 be received for information and that administration formulates a written submission for review by Council.	Len	
17-04-252	That Mackenzie County purchases a print subscription to The Echo/Pioneer for each household and that the advertising budget be amended to include an additional \$13,000 with funding coming from the General Operating	Carol Karen	Additional funds reflected in the final budget Subscription sign-up is in

Motion	Action Required	Action By	Status
	Reserve.		progress. Targeting a July 1 st start date.
17-04-254	That administration bring back options for an additional sub-class under residential for lots too small to legally develop.	Karen	In progress
17-04-263	That administration be authorized to close the US Dollar Sub-Account with ATB Financial and transfer the remaining amount of \$570.74 USD to the County's chequing account with ATB Financial.	Karen	In progress
17-04-270	That the \$18,227 from the La Crete Main Street Beautification be reallocated to the La Crete Streetscape Implementation Committee budget.	Karen	Completed. Additional funds reflected in the final budget
17-04-276	That the \$50,000 Playground Expansion project at Knelsen Park be increased to \$95,000 in the 2017 Capital Budget, with \$45,000 in funding coming from a donation from Knelsen Sand & Gravel Ltd.	Karen	Completed. Additional funds reflected in the final budget
17-04-278	That the Community Services Committee be authorized to open the Playground Equipment Tenders, and bring a recommendation to Council for awarding.	Doug	Community Services meeting 2017-05-03
17-04-279	That the budget be amended to include an additional \$35,000 for the FV – Sand & Salt Shelter (CF) with funding coming from the General Capital Reserve for a total project budget of \$235,000.	Karen	Completed. Additional funds reflected in the final budget
17-04-280	That an additional \$25,000 be added to the dust control budget with funding coming from the General Operating Reserve.	Karen	Completed. Additional funds reflected in the final budget
17-04-281	That Policy PW009 Dust Control be brought back for review.	David	2017-04-26



Mackenzie County

P.O. Box 640, 4511-46 Avenue, Fort Vermilion, AB T0H 1N0
P: (780) 927-3718 Toll Free: 1-877-927-0677 F: (780) 927-4266
www.mackenziecounty.com
office@mackenziecounty.com

March 24, 2017

The Honourable Brian Mason
Minister of Alberta Transportation & Infrastructure
320 Legislature Building
10800 – 97 Avenue
Edmonton, Alberta T5K 2B6

Dear Minister,

RE: NEW BRIDGE FUNDING REQUEST AT SW 30-101-17-5 (SITE #1)

This letter is to confirm our meeting with yourself to discuss and seek funding for a new bridge in Blue Hills crossing the Little Buffalo Creek at SW 30-101-17-5. We certainly understand the government receives many funding requests and priorities, but to Mackenzie County this is a critical infrastructure project. The total estimated cost of this bridge is \$3,828,500.00. We have private sector investment of \$1,920,000.00, therefore we are requesting \$1,735,000.00 plus engineering costs. This bridge will span the Little Buffalo Creek and is the only all-weather access to a huge area of new agriculture development as well as natural resources.

We have sent our application to Ryan Konowalyk at the Alberta Transportation Peace River office, and have identified it as a critical project to Deputy Minister, Barry Day.

Thank you for your kind consideration. We look forward to meeting with you on April 5, 2017. It will be the Reeve, Bill Neufeld, my Executive Assistant Jessica Ruskowsky, and myself. I may be reached at (780) 841-9166, or by email lracher@mackenziecounty.com.

Sincerely,

Len Rader

Len Racher
Chief Administrative Officer

- c. Barry Day Deputy Minister, Alberta Transportation
Bill Neufeld Reeve, Mackenzie County
Ryan Konowalyk Regional Director, Alberta Transportation Peace River
William (Bill) Kostiw, Intergovernmental Relations and Capital Projects
Coordinator, Mackenzie County

Minister of Transport



Ministre des Transports

Ottawa, Canada K1A 0N5

AVR 6 2017
APR 6 2017

Mr. Bill Neufeld
Reeve
Mackenzie County
PO Box 640
4511-46 Avenue
Fort Vermilion AB T0H 1N0

Dear Mr. Neufeld:

Thank you for your correspondence of March 17, 2017, regarding an application made to the Airports Capital Assistance Program (ACAP) for a pavement rehabilitation project at High Level Airport.

ACAP was established as a contribution program to assist local/regional airports throughout the country with safety-related infrastructure projects. In order to maximize the value of taxpayer funds, the program uses a fixed envelope of funding to support and enable the safe movement of the highest proportion of the Canadian travelling public possible. Consequently, a primary measure used for assessing ACAP project applications relates to scheduled passenger traffic.

I appreciate the numerous critical services, beyond the transportation of Canadian travellers, that High Level Airport provides to the community it serves. However, given the objectives of ACAP, the critical aircraft of an airport deemed eligible for the program is the aircraft that delivers year-round, regularly scheduled passenger service. The identification of the critical aircraft is applied uniformly to all ACAP-eligible airports throughout the country. With respect to High Level Airport, the Beech 1900 is the aircraft of record that has been determined to be the critical aircraft. Should the pavement rehabilitation project at High Level Airport be approved for funding, the project scope for which funding could be provided would be determined by the requirements of the Beech 1900 aircraft.

Again, thank you for writing and sharing your comments with me.

Yours sincerely,

The Honourable Marc Garneau, P.C., M.P.
Minister of Transport

RECEIVED
APR 13 2017

MACKENZIE COUNTY
FORT VERMILION OFFICE

Canada

c.c. Mr. Chris Warkentin, M.P.
Grande Prairie–Mackenzie

Mr. Arnold Viersen, M.P.
Peace River–Westlock

Ottawa

Room 1070, The Valour Building
Ottawa, ON K1A 0A6
Tel: 613.996.1783
Fax: 613.995.1415

Constituency

Box 4458, 5124-50 Street
Barrhead, AB T7N 1A3
Toll Free: 1.800.667.8450
Tel: 780.305.0340
Fax: 780.305.0343



HOUSE OF COMMONS
CHAMBRE DES COMMUNES
CANADA

Arnold Viersen, MP

Peace River—Westlock



April 10, 2017

Bill Neufeld, Reeve
Mackenzie County
PO Box 640, Fort Vermilion, AB T0H 1N0

Dear Reeve Neufeld,

Thank you for including me as a cc in your letter to the Prime Minister.

I completely agree with you that a referendum is needed before changes are made to Canada's voting system. Canada is one of the most stable and admired democracies in the world. Any change to our electoral system should only be made with the consent of all Canadians. The Conservative Party believes that a national referendum is the clearest, most inclusive form of consultation there is.

Many MPs in the Conservative caucus sent out surveys asking their constituents for their opinions on electoral reform. Responses show that a strong majority believe a referendum must be held to decide such an important matter. Additionally, the NDP publicly stated they would support a referendum on electoral reform. With Conservatives and NDPs united on this matter, I am pleased that our opposition to the Liberals' proposed changes are now stronger than ever.

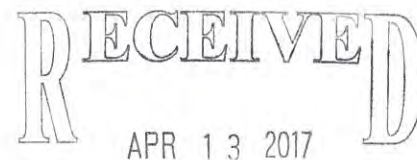
We have been working tirelessly on this matter, helping to bring awareness to this issue, both with our colleagues in the House of Commons and with citizens across Canada. Thank you again for letting me know your views on this important matter.

Sincerely,

Arnold Viersen, MP
Peace River—Westlock



Arnold.Viersen@parl.gc.ca
www.mparnold.ca



MACKENZIE COUNTY
FORT VERMILION OFFICE

April 11, 2017

Lenard Racher
Chief Administrative Officer
Mackenzie County
P.O. Box 640
Fort Vermilion, AB T0H 1N0

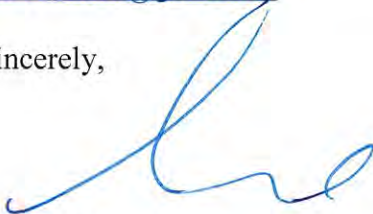
Dear Lenard Racher:

Subject: Fish and Wildlife Enforcement Branch personnel attendance at Alberta airport facilities **ISSUE RESOLVED**

Further to my October 26, 2016 correspondence on this subject, I wish to advise you that Transport Canada restrictions that prohibited armed Fish and Wildlife officers from accessing airport facilities has been removed. As a result, direction has been given to our officers to resume mandated duties at airport facilities.

If you have any questions, please contact Superintendent Pat Dunford at (780) 427-4277 or pat.dunford@gov.ab.ca

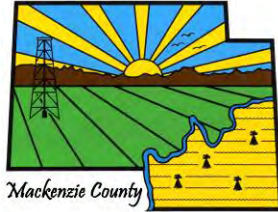
Sincerely,



Daniel Boyco
Chief Fish and Wildlife Officer

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APR 19 2017

MACKENZIE COUNTY
FORT VERMILION OFFICE



Mackenzie County

P.O. Box 640, Fort Vermilion, AB T0H 1N0
Phone (780) 927-3718 Fax (780) 927-4266
www.mackenziecounty.com

April 11, 2017

The Honourable Brian Mason
Minister of Alberta Transportation & Infrastructure
320 Legislature Building
10800 – 97 Avenue
Edmonton, Alberta T5K 2B6

Dear Minister,

RE: NEW BRIDGE FUNDING REQUEST AT SW 30-101-17-5 (SITE #1)

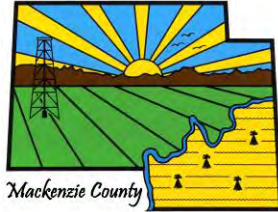
We appreciate the time you took to meet with us April 5th to discuss the funding for a critical new bridge in Blue Hills, crossing the Little Buffalo Creek at SW 30-101-17-5. This bridge will be the only all-weather access to a huge area of new agriculture development as well as natural resources in our county. With a large investment of \$1,920,000.00 already committed by our private sector, we can attest to the importance of this development.

We look forward to working with Deputy Minister Barry Day on this bridge project. For anything you require to move forward, we are at your disposal. Please have Barry Day contact our Chief Administrative Officer Len Racher at (780) 841-9166, or by email to lracher@mackenziecounty.com and he will provide you with any further information or documentation needed. Thank you for your kind consideration.

Sincerely,

Bill Neufeld
Reeve
Mackenzie County

- c. Barry Day Deputy Minister, Alberta Transportation
Debbie Jabbour MLA Peace River
Mackenzie County Council
Len Racher, Chief Administrative Officer, Mackenzie County
William (Bill) Kostiw, Intergovernmental Relations and Capital Projects
Coordinator, Mackenzie County



Mackenzie County

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April 11, 2017

Honourable Navdeep Singh Bains MP
Minister of Innovation, Science and Economic Development
C.D. Howe Building
235 Queen Street, 1 Floor, West Tower
Ottawa, ON. K1A 0H5

Dear Minister:

RE: SUPPORT FOR CONNECT TO INNOVATE GRANT

Mackenzie County wishes to express full support for the proposal put forth by Arrow Technology Group to bring an internet fiber backbone into the community of Zama City. With our ratepayers struggling for speed and coverage throughout our county, we welcome the opportunity to support a local provider in their determination to increase their service to our people.

Our county office receives many comments on the lack of speed and coverage of the networks throughout our region. With our growing population pushing people outside the serviced areas, we support Arrow Technology Group and their goal to reach Zama City as one of the areas that struggle with their internet networks. Mackenzie County appreciates your consideration of the application by Arrow Technology Group.

Respectfully,

Bill Neufeld
Reeve
Mackenzie County

- c. Debbie Jabbour MLA Peace River
Arnold Viersen, M.P. Peace River – Westlock
Mackenzie County Council
Len Racher Chief Administrative Officer, Mackenzie County

April 12, 2017

Reeve Bill Neufeld
Mackenzie County
Box 640
Fort Vermilion, AB
T0H 1N0



Dear Reeve Neufeld:

You are cordially invited to join staff and students of High Level Public School as they celebrate the Official Opening of High Level Public's CTS Skills Centre and Modernization. Through the continued commitment to excellence by Alberta Education and Alberta Infrastructure, the facilities were upgraded with the addition of 350 m² space which resulted in new mechanics and welding bays, as well as modernizing the remaining structure to better meet the needs of students in the north. A tour of the new CTS facility and changes made to the main building will be given on June 8, 2017, followed by a ceremony in the gymnasium.

Location: High Level Public School
9701-105 Avenue
High Level, Alberta

Date: June 8, 2017

Time: 12:30 pm - Skills Centre Tour
1:15 pm - Opening Ceremony
Refreshments to follow

Please RSVP by May 26, 2017 to Scot Leys, Director of Leadership and Communications, at 780-927-3766 or comm@fvsd.ab.ca.

Sincerely,


Roger Clarke
Superintendent

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APR 18 2017

MACKENZIE COUNTY
FORT VERMILION OFFICE

FORT VERMILION SCHOOL DIVISION NO. 52
"Building Success—One Student at a Time"

P.O. BAG NO. 1, 5213 RIVER ROAD, FORT VERMILION, ALBERTA T0H 1N0 . TELEPHONE 780-927-3766 . FAX 780-927-4625



Mackenzie County

P.O. Box 640, 4511-46 Avenue, Fort Vermilion, AB T0H 1N0
P: (780) 927-3718 Toll Free: 1-877-927-0677 F: (780) 927-4266
www.mackenziecounty.com
office@mackenziecounty.com

April 13, 2017

Natural Resources Conservation Board
Randy Bjorklund, Approval Officer
randy.bjorklund@nrcb.ca

**RE: Application No. FA17001
Danny Friesen & Tara Warkentin
River Lot 7, Range 6, Fort Vermilion Settlement**

Mackenzie County Council made a motion to grant a 35% variance to Danny Friesen and Tara Warkentin for the minimum setback of 2 km from the hamlet of Fort Vermilion and the Fort Vermilion Indian Reserve 173B for the placement of the existing barn and a maximum of 12,000 layer hens.

The motion was unanimous and as follows:

MOTION 17-04-267

MOVED by Councillor Knelsen

That the variance request by Danny Friesen and Tara Warkentin for the Confined Feed Operation for the layer hen barn (Permit Number FA17001) be approved and that the maximum layer hens allowed be set at 12,000.

CARRIED

Mackenzie County Council is supportive of local producers and supports opportunity for entrepreneurs to grow their operations and to improve the economic climate in this region. Mackenzie County supports these developers with their expansion and the location of their Confined Feeding Operation.

Yours Truly,

Byron Peters,
Director of Planning and Development

LA CRETE RECREATION SOCIETY
REGULAR MEETING
MARCH 16th, 2017

Northern Lights Recreation Centre
La Crete, Alberta

Present:

Shawn Wieler, Director
John Zacharias, Director
Dave Schellenberg, Director
Keegan Wood, Director
Peter Wiebe, Director
Philip Doerksen, Arena Manager
Shane Krahn, Assistant Arena Manager
Peter F. Braun, County Rep

Absent:

Ken Derksen, President
Simon Wiebe, Vice President
Wendy Morris, Secretary Treasurer
George Derksen, Director

Call to Order: Dave Schellenberg called the meeting to order at 6:10 p.m.

Approval of Agenda

1. Peter Braun moved to amend the agenda to include Splash Park (8.3)
2. Dave Schellenberg moved to amend the agenda to include Arena Dressing Room Addition (8.4)
3. Peter Wiebe moved to accept the agenda as amended.

CARRIED

Approval of Previous Meeting's Minutes

1. Shawn Wieler moved to accept the March 16th Regular Meeting Minutes as presented.

CARRIED

Business from the Minutes

1. No business from the minutes.

Review of Action Sheet

1. Philip Doerksen decided not to pursue a sabbatical for summer 2017.
2. Action item #2 has been addressed.
3. Plan to await for August in order to revisit outdoor rink subcommittees.

CARRIED

Financial Report

1. Reviewed Financials :
 - Philip explained that the Aquatics money was transferred into GIC investment-Aquatics by Darlene Bergen.
 - Discussed Abe Fehr's interest in completing the La Crete Recreation Board's finances in place of Friesen Accounting.
- Peter Wiebe moved to accept financials as presented.

CARRIED

Manager's Report – Philip Doerksen

1. 8 teams registered for Challenge Cup
 2. 12 teams registered for the 4 on 4 tournament.
 3. Warped bowling lanes will be inspected further to see if the outer edges can be re-fastened.
 4. Programming is taking place in the curling arena 6 nights/week.
- Keegan Wood moved to accept Manager's Report as presented.

CARRIED

New Business

8.1 Noisemakers/Air Horns

Discussed how to effectively enforce/promote respectful use of noisemakers and air horns.

8.2 Figure Skating

Philip read letter from La Crete Skating Club President addressed to La Crete Recreation Board. Board suggested that there are other available hours which aren't currently used for ice time which should be considered. The Board remains committed to the arena being closed on Sunday mornings effective June 2017. (Letter attached)

8.3 Splash Park

Shawn moved for Darlene Bergen to write a grant application for matching funds for the \$250,000.00 from the County for the Splash Park.

8.4 Dressing Room Addition

Discussed that Dressing Room Addition will require engineered drawings.

Peter Braun moved to proceed with the engineered drawings.

John Zacharias second the motion.

CARRIED

Peter Wiebe moved to go in camera at 7:28 p.m.

Keegan moved to go out of camera 7:35 p.m.

Dave Schellenberg motion to adjourn the meeting at 7:48 p.m.

Next Meeting - April 13th, 2017.

To The Recreation Board,

March 8, 2017

As the president of the La Crete Skating Club I am very disappointed in this boards decision to take away the ice time for our skaters on Sunday mornings.

Only a year and half ago we were very close to losing our club as we had no coach. Our coach, Diana Movchan, is from the Ukraine. Every year we have to work extremely hard with Immigrations in order to be able to get her here. Diana is a professional coach and part of Immigrations mandate is that we have to be able to employ her enough hours per week to give her a professional level of wages. We have done this by offering a skating program in Fort Vermillion and by having private lessons before 9am on school days, when there is no school and Sunday mornings.

Diana has 6years of Figure Skating University, 20 years experience and her mother is an Olympic level coach. She has brought the standards of skating and the skaters skating abilities higher then we would have ever thought possible for our small town.

Before Christmas we had 66La Crete skaters and 19Fort skaters in our program and we only have 7hours and 15min of ice time per week. Minor hockey has approximately 112 skaters with 16 hours of ice for practices. This means that a figure skater has 6.7min ice per week and a hockey player has 8.5mins per week. We get 25% less ice time. If we add in the ice used on weekends for games we are at 50%.

This year we have 12 StarSkaters with more coming up for next year. In order for the girls to be able to do test days and compete at competitions, it is crucial that they have private lessons. Each skater must have a solo. The only way they can learn a solo is through one on one private lessons. This usually takes between 1.5-3hours per solo. We have been able to achieve this by being able to use the ice on Sunday mornings. Sunday mornings are also the only time that works for the Fort Skaters to come in.

I can sympathize with Minor Hockey in the fact that they have wanted Sunday morning ice for years, but I cannot accept the fact that our skaters are not allowed to practice because of this, but the hockey kids are still able to skate in different arenas all over the Peace country and this ice will sit empty. I hear parents complaining that we need another ice rink, yet the La Crete Skating Clubs young girls are willing to show up at the rink at 7:30am to practice and then go to school. Where are the big boys in Minor Hockey? Why are they not willing to come practice at 7am before school? If we are not allowed to use this ice time do you expect our skaters and coach to show up at 6am on school days now or where do you propose to make up for the lost time? And driving to Fort for practices is not an acceptable answer as the arena is to cold for a figure skater to practice safely.

I look forward to hearing from you on this matter.

Sincerely,
Suzi Friesen
President
La Crete Skating Club

Managing TB and Brucellosis Disease Risk in WBNP Working & Stakeholder Groups

Date: April 3, 2016	Time: 1:30-2:30 pm	Place: JGO Boardroom 106
Meeting called by:	Gerald Hauer	Type of meeting: Update
Teleconference: Local Dial In: 780-409-9282; Toll Free Dial In: 1-866-792-1317; Conf ID # 9391183		
Invited: EP: Calvin McLeod, Craig Dockrill, Dave Kay, Joann Skilnick, Luc Nowicki, Lyle Fullerton, Margo Pybus (Mark Ball), Nataalka Melnycky; AF: Gerald Hauer, Jagdish Patel, Nancy Facklam; CFIA: Robert Cooper CBA/BPA: Terry Kremeniuk, Glenn Kjemhus; CCA/ABP: Rob McNabb, Rich Smith, Karin Schmid, Maarten Braat; Mackenzie County: Bill Neufeld;		
Regrets: Craig Dockrill, Luc Nowicki, Rich Smith		

Time	--- Agenda Topics ---	Requirement / Notes / Decisions
1:30	Welcome	KayDon Wilcox, Eric Jorgensen also joined
1:35	Update on EP wood bison management strategy activities this season (2016-2017)	Please see update from EP, below.
1:50	Plans post GF2: What resources are available to continue? (GF2 ends in March 31, 2018.)	Karen: ABP GF2 funds: waiting for wildlife capture invoice. Future resources: we need to figure out what we want to do first and then get estimates (Team: Nataalka, KayDon, Lyle, Karen Maarten): Want GH to tell them what would help the fed/prov initiative). Beef prod, bison prod and Mackenzie CO could come up with some ideas to support the short-term issues. Nataalka: We got the surveys out of the way this year. Don't have to do much next year. The short term strategy has been completed. GH: Do we need to do anything: what is the bare minimum we need to do "to keep the lights on"? Terry K: What can we stop doing without increasing the risk? Keep doing the Hwy 35 flights to protect the Hay Zama herd. GF3 programs are unknown.
2:05	Why is the Progress Report for the 2015-2016 season not available yet on E&P's website?	Report is in draft format. Nataalka has been busy and will finish and post the report soon (and also the 2016-2017 report).
2:10	Query from Nataalka Melnycky: Has there been any discussion on increasing cattle and bison ranch security in proximity of WBNP and diseased bison; regulations on fence height, strength, electric fences; buffer zones around bison herds where no new ranches are allowed, as is done in B.C.?	Grant Smith, Mac. Co.: BC bison folk have buffer zones with strict rules. ABP: only promoted regular biosecurity practices to inform people in the area how to protect their cattle from wild bison. Glenn: buffers tried with sheep and bison and MCF; efforts were soundly defeated. Current ranches stay; no new ranches? This a provincial land use issue. BC requires permits and has regulations for fencing (keep all other wildlife out). AB has fencing regs for provincial grazing leases.
2:20	Long term strategy: What is the latest about the Feds coming on-board? What more can we, the Alberta government, do besides waiting for the Feds to become a part of the final solution?	Fed and prov gov't have had ongoing discussions; some progress; AB TB brought the issue to the attention of politicians. UNESCO report has a recommendation on Wood Bison. Mackenzie County Ag Service board and AMDNC encouraging the govt to get on with it.

	Action Items	KayDon, Lyle, Nataalka, Karin, Maarten will develop a plan for next year for the next meeting.
	Next meeting:	Sometime in mid to late May; not after June
2:30	Adjourn	

Wood Bison Stakeholder Update

Hay-Zama Hunt:

375 tags were allocated for the hunt (250 for aboriginal, 125 recreational), Total harvest 135 bison (36%)

- **Aboriginal Harvest:**
 - 48 Males, 33 Females; Total of 81 Bison to date (32.4% of tags allocated)
 - Average age: Of those that reported age (~55%), average age was 3.7
 - Number of disease blood samples provided was 65 (80% of total harvested), of those 48 (73% of samples) successfully spun down
 - 59% of registered killed bison have blood tested
- **Recreational Harvest:**
 - 31 Males, 23 Females: Total of 54 bison (43.2% of tags allocated)
 - Average age: of those that reported age (64.8%), average age was 4.7
 - Number of disease samples provided: 34 (62.9% of total harvest).Of those 25 successfully spun down (73.5% of samples provided)
 - 46% of registered killed bison have blood tested)
- Blood test results thus far: All negative for Brucellosis, 66 samples returned, awaiting more.

Managing Disease Risk in Northern Alberta Wood Bison- outside of wood buffalo National Park

Surveillance Flights:

- December – no surveillance flights due to lack of snow
- January 12th and 13th.
 - Ag zone – bison sign along Harper creek, no bison sign anywhere else
 - Hwy 35 – no bison sign
- Feb 24th
 - Ag zone –old bison tracks, and new tracks along Mikkwa
 - Hwy 35 – no bison sign
- March – No Surveillance flights due to time and weather restraints

Area 3:

- January 23rd – 26th
 - Flew a total of 3848km of East-west lines, 1 minute (~1.8km) in latitude apart.
- Results:
 - 1 bison south of Caribou Mountains Provincial Park
 - 3 groups (7 +1 + 4) = 12 bison total just within southern boundary of Caribou Mountains Prov park
 - 46 Bison in Buffalo River area, 110 Bison Near Wentzel Lake (~20 km apart)

Area 2:

- February 25th to 27th
 - East west, 1 minute (~1.8km) lines of Latitude flown, Total: 5,830 kms of linear lines

- Results:
 - 47 Bison in group just West of WBNP boundary
 - 9 Bison on Harper Creek. Lots of sign, made a good search but didn't come up with any additional bison. Lots of ski-doo activity, so could be a lot of hunting
 - 1 bull, 4 cows, 4 yearlings

Etthithun Lake Bison – Disease Testing

- March 8th to 15th
- Flew a reconnaissance fixed wing flight on Feb 28th, and found 3 groups of bison
- Worked with pilot Mike Reed of Wildlife Captures, and Michelle Oakley, dr. Vet from Yukon
- 32 Bison immobilized and sampled
 - 21 Females, 12 Males
 - Collected: Blood, hair, scat, horn measurements, photos of teeth for aging, pregnancy checks, and dropping and/or swelling of testis
- No casualties
- Bison were found in same areas as observations and locations of tracks from 2013 and 2015 points
- 2 very old females had evidence of old ear tags (punches) from initial 1999 release from Elk Island National Park. One had old Metal ear tag still attached; females would be ~18years old.

From: [Krystal Hebert](#) on behalf of [Community Relations](#)
To: [Bill Neufeld](#); [Len Racher](#); [Doug Munn](#); [David Fehr](#); admin@lacretechamber.com; [Office](#)
Subject: 2017 Meter Stations and Laterals Abandonment Program
Date: April-19-17 1:06:01 PM
Attachments: [Meter Station Abandonment 2017 Sub-Program B Initial letter - MacKenziepdf](#)
[2017 Program B Abandonment Fact Sheet-2017-04-17.pdf](#)
[2017 Program B Abandonment AB Overview Map.pdf](#)
[T_0038_009_01_01_2017MSAbandonmentMackenzieCounty.pdf](#)
[National Energy Board Information for Proposed Pipeline or Power Line Pr....pdf](#)
[Stakeholder Commitment Statement.pdf](#)
[Stakeholder Relations Brochure Sept 2016.pdf](#)

Hello,

As part of the 2017 Meter Stations and Laterals Abandonment Program, an annual program taking place across Alberta, NGTL* is proposing to permanently cease operations at the following facilities: 19 meter stations and 19 associated lateral pipelines; eight standalone meter stations; and three standalone lateral pipelines. These facilities are no longer required to service customers.

NGTL anticipates filing an application with the regulator, the National Energy Board (NEB), in the third quarter of 2017. Abandonment activities are anticipated to begin in the second or third quarter of 2018 and will proceed throughout 2019 (subject to regulatory approval). NGTL anticipates that all activities will take approximately two weeks to complete at each site.

Information about the NEB and the regulatory process is included in the attached package. Contact information for the NEB can be found on the back panel of the NEB brochure titled *Information for Proposed Pipeline or Power Line Projects that Involve a Hearing*.

For more information on the program, please review the enclosed documents.

Sincerely,

Community Relations
on behalf of

Stephen Bauer
Project Manager
TransCanada

Enclosures:

2017 Abandonment Meter Stations and Laterals Fact Sheet
2017 Abandonment Meter Stations and Laterals AB Overview Map
County map
National Energy Board: Information for Proposed Pipeline or Power Line
Projects that Involve a Hearing
Stakeholder Commitment Statement
Stakeholder Relations brochure Sept. 2016

* NOVA Gas Transmission Ltd. (NGTL), a wholly owned subsidiary of TransCanada PipeLines Limited
We respect your right to choose which electronic messages you receive. To stop receiving this message and similar communications from TransCanada PipeLines Limited please reply to

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April 19, 2017

TransCanada PipeLines Limited
450 - 1st Street S.W.
Calgary, Alberta, Canada T2P 5H1
tel 1-855-895-8754
email Community_Relations@Transcanada.com
web www.transcanada.com

Proposed Project: 2017 Meter Stations and Laterals Abandonment Program

NOVA Gas Transmission Ltd. (NGTL), a wholly owned subsidiary of TransCanada PipeLines Limited (TransCanada), is proposing to permanently cease operations at 19 meter stations and 19 associated lateral pipelines, eight standalone meter stations and three standalone lateral pipelines as these facilities are no longer required to service customers. The Project is an annual program taking place across Alberta. Please review the enclosed map and brochure for additional details regarding general information on the 2017 Meter Stations and Laterals Abandonment Program.

NGTL is proposing to abandon three existing facilities and one associated lateral in Mackenzie County as part of the 2017 Meter Stations and Laterals Abandonment Program. All facilities are located within an existing meter station site or the existing right-of-way on pre-disturbed ground:

- the Mega River Receipt meter station and Mega River No. 2 Receipt meter station are located approximately 128 kilometres (km) west of Upper Hay, Alberta within in the legal land location SE 03-113-12 W6M;
- the Jackpot Creek Receipt meter station and Jackpot Creek meter station piping lateral are located approximately 30 km west of Steen River, Alberta within the legal land location SE 28-122-22 W5M. The meter station piping is 6 inches in diameter and 0.84 km in length.

NGTL anticipates filing an application with the regulator, the National Energy Board (NEB), to abandon the facilities under section 74(1)(d) of the *National Energy Board Act* in the third quarter of 2017. Subject to regulatory approval and conditions, abandonment activities are anticipated to begin in the second or third quarter of 2018 and will proceed throughout 2019. NGTL anticipates that all activities will take approximately two weeks to complete at each site.

Information about the NEB and the regulatory process is included in this package. Contact information for the NEB can be found on the back panel of the NEB brochure titled *Information for Proposed Pipeline or Power Line Projects that Involve a Hearing*.

TransCanada is a leading North American energy infrastructure company with over 65 years of experience and has an industry leading safety record. We are committed to building and operating our natural gas system safely. From design and construction to operation and maintenance, safety is an integral part of everything we do.

We strive to engage stakeholders early and often. We believe engagement is a two-way process and invite communities, landowners, and other interested stakeholders to share their questions and concerns with us so that we can provide information, follow up, and, where possible, incorporate input into our plans. Please do not hesitate to contact TransCanada's Community Relations department.

Sincerely,

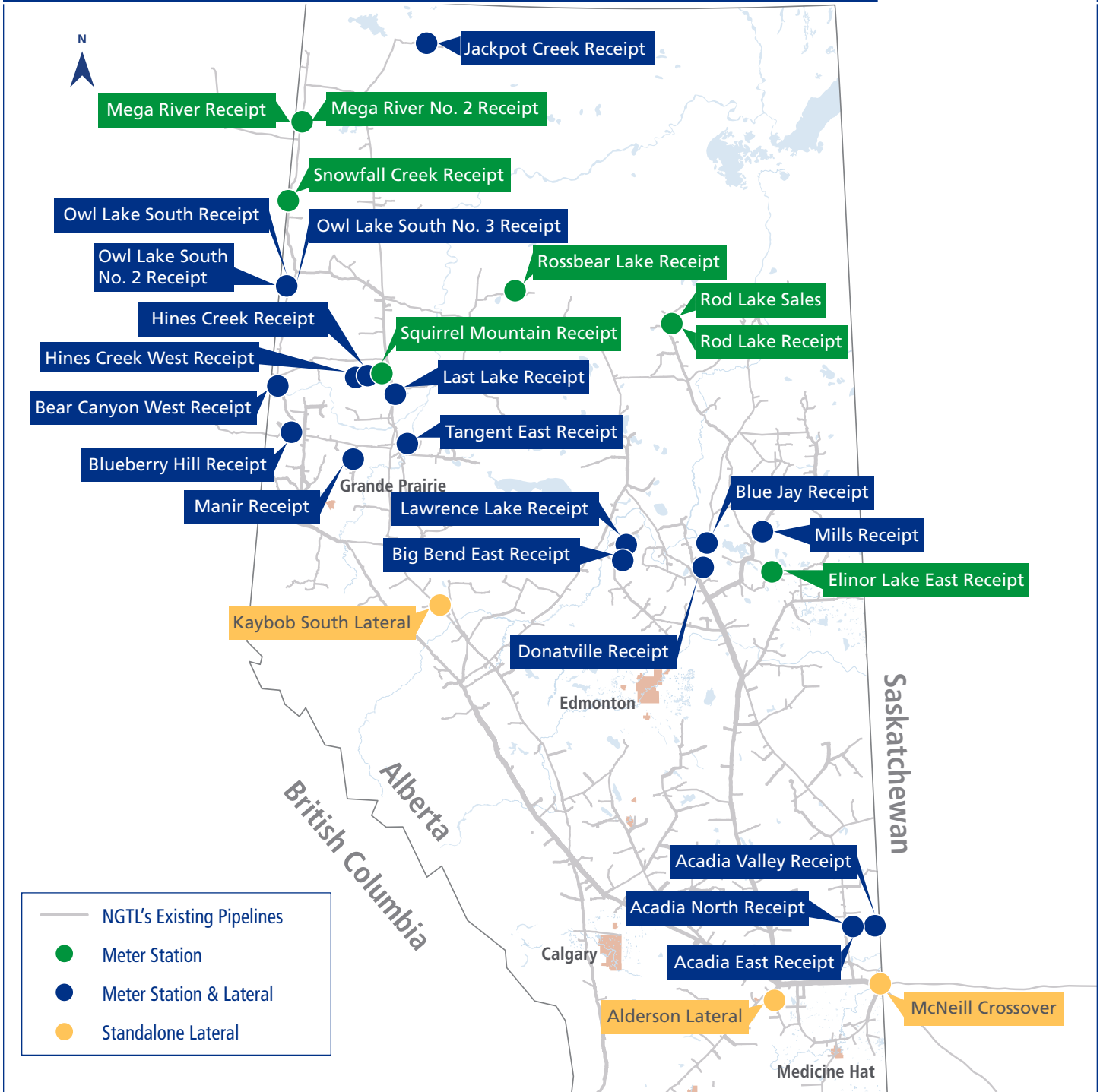
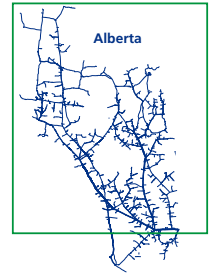
A handwritten signature in black ink, appearing to read 'S. Bauer', enclosed in a thin black rectangular border.

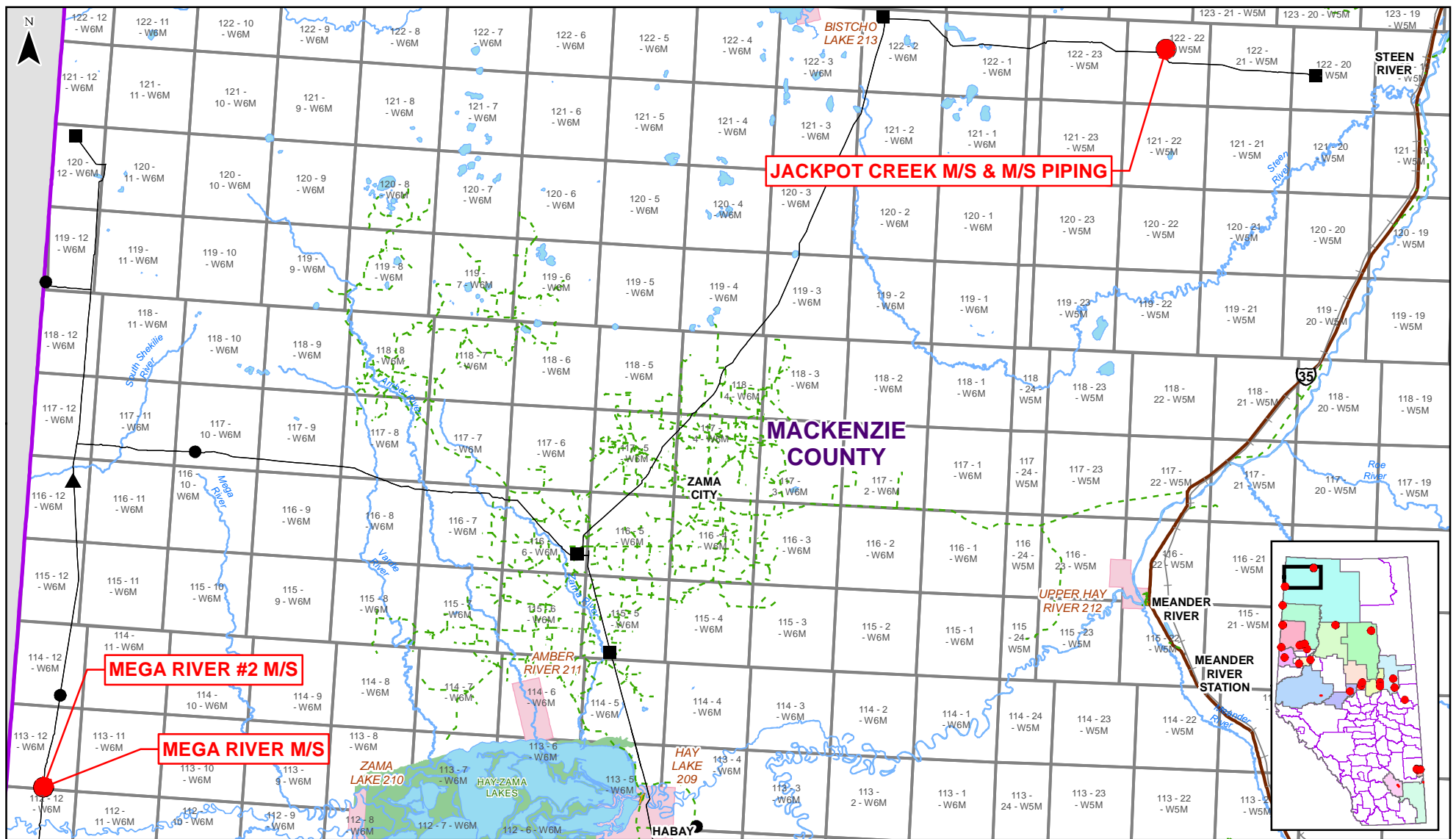
Stephen Bauer
Project Manager
TransCanada

Enclosures:

2017 Abandonment Meter Stations and Laterals Fact Sheet
2017 Abandonment Meter Stations and Laterals AB Overview Map
County map
National Energy Board: Information for Proposed Pipeline or Power Line Projects
that Involve a Hearing
Stakeholder Commitment Statement
Stakeholder Relations brochure Sept. 2016

2017 Meter Stations and Laterals Abandonment Program





TERMS OF USE: The datasets used to create this map have been gathered from various sources for a specific purpose. TransCanada Corp. provides no warranty regarding the accuracy or completeness of the datasets. Unauthorized or improper use of this map, including supporting datasets is strictly prohibited. TransCanada Corp. accepts no liability whatsoever related to any loss or damages resulting from proper, improper, authorized or unauthorized use of this map and associated datasets and user expressly waives all claims relating to or arising out of use of or reliance on this map.

			<ul style="list-style-type: none"> ● Project Location ■ Delivery Meter Station ● Receipt Meter Station ▲ Compressor Station 	<ul style="list-style-type: none"> — Existing NGTL Pipeline — Railway — Primary Highway — Secondary Highway - - - Gravel Road / Trail 	<ul style="list-style-type: none"> City / Town River / Lake First Nation Reserve First Nation Settlement Metis Settlement 	<ul style="list-style-type: none"> Protected Area Department of Defence County Boundary 	2017 METER STATIONS ABANDONMENT PROGRAM MACKENZIE COUNTY		
							<table border="1" style="width: 100%;"> <tr> <td>MAP NUMBER: T-0038-009-01</td> <td>REVISION: 01</td> <td>ISSUED DATE: 17-03-30</td> </tr> <tr> <td colspan="2">COORDINATE SYSTEM: NAD 1983 10TM AEP Forest</td> <td>ISSUE PURPOSE: IFI</td> </tr> </table>	MAP NUMBER: T-0038-009-01	REVISION: 01
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COORDINATE SYSTEM: NAD 1983 10TM AEP Forest		ISSUE PURPOSE: IFI							

2017 Meter Stations and Laterals Abandonment Program

Lifecycle of a Pipeline

TransCanada has operated pipelines safely and reliably for over 65 years. Today, we operate more than 90,300 kilometres of pipelines that transport more than 25 per cent of the natural gas needed in North America every day.

TransCanada considers a number of factors when identifying facilities that may be retired (i.e., decommissioned or abandoned) such as the ability to meet customer requirements, integrity of the facility and operating costs.

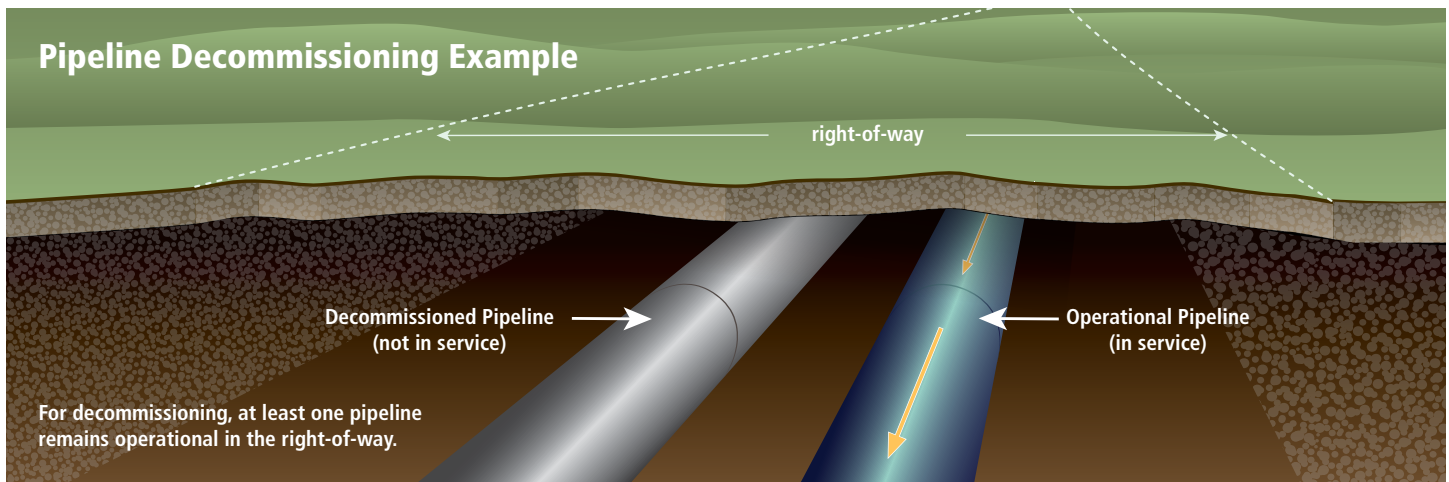
All aspects of the life cycle of a pipeline – from design and construction to operation and decommissioning and abandonment – are regulated by the NEB. When TransCanada wants to decommission or abandon a facility, we submit an application to the regulator that provides information on, amongst other things, safety, the environment, and stakeholder and Aboriginal engagement. This work only begins after we receive regulatory approval.

Decommissioning and abandonment plans are guided by three factors, consistent with the National Energy Board's guidelines:

Safety – minimize risk to the public, employees and contractors

Environmental Protection – minimize long-term environmental effects

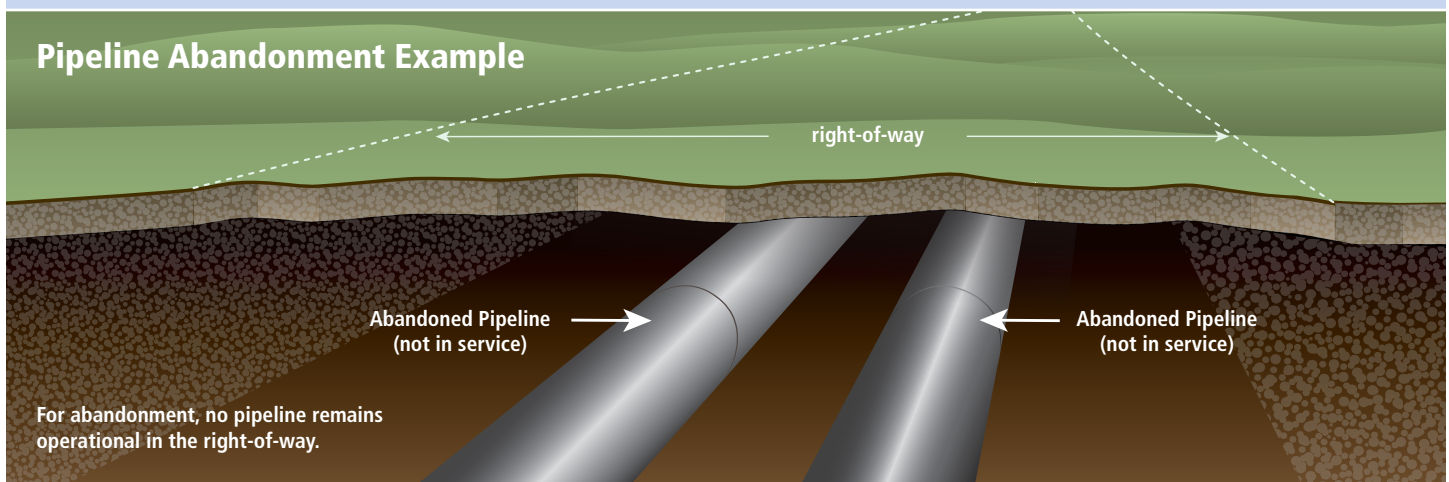
Cost Effectiveness – the safety and environmental objectives are met in a cost effective manner



What is the difference between decommissioning and abandonment of a pipeline?

Many of our right-of-ways have more than one pipeline transporting natural gas. Decommissioning occurs when a pipeline located in the same right-of-way as another operational pipeline permanently stops operating while the other line continues to operate.

Abandonment occurs when a single pipeline or the last operational pipeline in a shared right-of-way permanently stops and no longer provides service.



Proposed Project: 2017 Meter Stations and Laterals Abandonment Program

Starting the conversation

About this program

NOVA Gas Transmission Ltd. (NGTL)* is proposing to permanently cease operations at 19 meter stations and 19 associated lateral pipelines, eight standalone meter stations, and three standalone laterals within Alberta as these facilities are no longer necessary to service customers. The National Energy Board (NEB) defines this process as abandonment. As service for these facilities will be discontinued, NGTL will file a Section 74 Abandonment application for the facilities in the third quarter of 2017.



You may be wondering

How will the facilities and associated pipelines be abandoned?

NGTL will submit an abandonment application to the NEB that gathers input from interested parties including landowners, as well as environmental specialists. This will help determine the appropriate approach for the facilities that minimizes the impact to landowners, communities and the surrounding environment.

For this program, above-ground facilities including meter station buildings, yard piping and unnecessary fencing will be removed. The program may also include the removal of small diameter pipelines that connect the meter stations to the NGTL System, where appropriate. In addition to the removal of the facilities, there will be some instances where associated below-ground pipelines will be left in-place. This involves fully cleaning the pipeline, cutting the line in select locations and capping the cut sections of line to safely leave them buried in the ground.

What size of pipe is involved?

The program involves pipelines ranging from four to 36 inches in diameter and ranging in length up to approximately 35 kilometres (km).

How will I be notified of program activities?

TransCanada will be engaging with impacted landowners and communities to let them know about program activities taking place in their communities. TransCanada believes engagement is a two-way process and invites landowners, communities, interested stakeholders and Aboriginal communities to share their questions and concerns with us so that we can provide information, follow up, and where feasible, incorporate input into our plans.

What is the timeline for this program?

- Q1 2017 Began evaluation of site-specific risks at the proposed sites
- Q2 2017 Begin Aboriginal and stakeholder engagement with impacted landowners and communities
- Q3 2017 Anticipate filing a Section 74 Abandonment application with the NEB
- Q2/Q3 2018 Subject to regulatory approval, program activities will begin at select sites

What impact will this program have to the NGTL System?

The program will not affect current service requirements on the NGTL System.

*NGTL is a wholly owned subsidiary of TransCanada PipeLines Limited (TransCanada)

More information on this program

What is considered when planning for abandonment?

TransCanada has operated pipelines safely and reliably for over 65 years. We are committed to managing our pipeline assets throughout their full life cycle, and once they are no longer needed, we want to give people peace of mind so they know that when a facility is abandoned, it is done so safely with no financial liability to landowners.

What steps will TransCanada take to protect the land and environment?

As part of the independent regulatory process, an Environmental Protection Plan will be developed to mitigate any potential environmental effects that may exist. TransCanada is responsible for reclamation and the costs associated with this program.

What happens to land after abandonment?

Following physical abandonment activities, NGTL plans to reclaim the land. At this time, NGTL intends to retain easements for the abandoned pipelines. Should NGTL decide to surrender easements in the future, NGTL will consult with all directly affected landowners, occupants and land users.

What abandonment activities are expected at the program sites?

TransCanada is committed to minimizing disruptions during the program and will work with stakeholders and Aboriginal communities to address any issues or concerns.

During the physical abandonment activities for this program, there will be equipment on site for use in preparing the facilities for abandonment and transporting materials and personnel. Physical abandonment activities typically generate a certain amount of noise, however; all noise from TransCanada's activities will meet applicable limits set by the applicable regulator.

How does TransCanada engage with stakeholders?

Engaging with stakeholders means listening, providing accurate information and responding to stakeholder interests in a prompt and consistent manner. TransCanada is proud of the relationships we have built with our neighbours for the last 65 years. Our four core values of integrity, collaboration, responsibility and safety are at the heart of our commitment to stakeholder engagement. These values guide us in our interactions with our stakeholders.

What is TransCanada's Dispute Resolution process?

TransCanada's approach to consultation and engagement with stakeholders including landowners and Aboriginal groups is designed to inform and to address issues or disputes to reach a mutual resolution or mitigate effects. We work hard to address questions and resolve issues raised by those who are potentially impacted by TransCanada's projects. We consult early and often, invite feedback, and continue to provide updates and mitigate concerns throughout the regulatory process and the life-cycle of the project.

TransCanada's preferred method for addressing the concerns of stakeholders including landowners and Aboriginal groups is direct and respectful discussion. Issues received or identified during these discussions are systematically tracked and followed up on to promote mutual resolution and positive interest based outcomes. In the event that mutual resolution through this approach is not achievable, the parties may consider use of the National Energy Board's collaborative Appropriate (or alternative) Dispute Resolution (ADR) Process.

TransCanada periodically provides project information beginning at the early stages of project development, continuing throughout the life of the project. The information provided is intended to give people the opportunity for meaningful input. Please be aware that as projects progress, new information becomes available and details may change from the time of this printing. Please contact TransCanada (using the contact information listed) with any questions.

2017 Meter Stations and Laterals Abandonment Program – April 2017

How does TransCanada engage with Aboriginal communities?

Building and maintaining relationships with Aboriginal communities near our proposed projects and existing facilities has long been an integral part of TransCanada's business. TransCanada works with communities to identify potential effects of company activities on each community to find mutually satisfactory solutions and benefits.

How does TransCanada prepare for and respond to an emergency?

The program will be carried out in a safe and environmentally responsible manner. In the unlikely event of an emergency, our comprehensive Emergency Response Program would be activated. We train our staff to know what to do in the event of an emergency. We also collaborate with area emergency responders to ensure a coordinated response in the event of an incident.

How can I contact TransCanada about this program?

There are several ways for you to contact TransCanada about this program. Here's our contact information:

Stephen Bauer, Project Manager

Phone: 1.855.895.8754

Email: community_relations@transcanada.com

Or write to Stephen at:

TransCanada
450 – 1st Street S.W.
Calgary, Alberta T2P 5H1
www.transcanada.com

If you would like further information regarding the NEB's approval process, we would be pleased to provide you with information or you can contact the regulator directly at:

National Energy Board

517 Tenth Avenue S.W.

Calgary, Alberta T2R 0A8

Phone: 1.800.899.1265

Email: info@neb-one.gc.ca

www.neb-one.gc.ca



Use this Pamphlet for

This pamphlet outlines the general information and process for applications that will involve a hearing, such as the construction and operation of pipelines that are more than 40 kilometers long, some international power lines and certain other physical projects.

For Further Information

- Project-specific information (such as the Hearing Order) may be found by clicking on the name of the project on the right hand side of the NEB's homepage at www.neb-one.gc.ca
- Details about the NEB hearing process may be found in the publication titled *National Energy Board - Hearing Process Handbook*
- Landowner information may be found in the publication *National Energy Board - Landowner Guide*

For copies of any NEB publication or for more information, contact us:

- Online: www.neb-one.gc.ca
- Email: info@neb-one.gc.ca
- Toll free: 1-800-899-1265
- Write us or visit our library at:
National Energy Board
Suite 210, 517 Tenth Avenue SW
Calgary, Alberta T2R 0A8

National Energy Board
Information for Proposed Pipeline or Power Line
Projects that Involve a Hearing
Cat. No. NE23-121/2-2017E-PDF
ISBN: 978-0-660-07534-1
February 2017



Information for Proposed Pipeline or Power Line Projects that Involve a Hearing



The Role of the National Energy Board

The National Energy Board (NEB or Board) is an independent federal regulator established to promote safety and security, environmental protection, and economic efficiency in the Canadian public interest. We regulate pipelines, international power lines, energy development and trade. The Board reports to Parliament through the Minister of Natural Resources.

Before a company can develop a pipeline or power line that crosses provincial or international borders, it must apply to the Board. For most projects that involve a hearing, the Board examines whether the project is in the public interest, and then provides a report to the federal government recommending whether the project should proceed and what conditions should be attached to any approval. The federal government reviews the Board's recommendations and decides whether or not to approve the project. If the project is approved, the Board issues a certificate authorizing the project to proceed.



The Company's Consultation Program for Large Scale Projects

For large scale projects, the Board requires companies to conduct a consultation program with all individuals, groups and agencies that may be affected by the project. The consultation program should be initiated early in the planning and design phases of the project, and should provide information about the project, its potential impacts and benefits. Potentially affected groups and individuals must be given opportunities to raise their concerns about the project and have them considered by the company. The Board expects that companies consider how they will ensure respect for both of Canada's official languages and how project information will be provided and communicated to potentially affected persons or groups in the official language of their choice to ensure their effective and meaningful participation in the Board process.

The company's consultation program should continue throughout the planning and design phases of the project, the regulatory review phase and - if the project is approved - during construction, operation and abandonment. The Board expects the company to respond to any concerns it might receive through the life of the project.

Staying Informed

Anyone who has concerns about a project should discuss them with the company first. You are encouraged to learn about the project by attending open houses and information sessions put on by the company, contacting their representatives for information, reading the material that is sent to you, and viewing the company's website.

Once an application is received from a company, the NEB will send out a notice about the hearing and next steps. It may also include information about the process for applying to participate and what methods of participation will be available (such as Intervenor or Commenter). This notice may be called a Hearing Order. You may see this notice in your local newspaper or receive a copy in the mail. It will also be available on the Board's website

Becoming Involved

A hearing may have an in-person (oral) part but always has a written part where parties to the hearing can file evidence and ask questions. For hearings on large scale projects, you will need to apply to participate and demonstrate that your participation will assist the Board in its review of the application. To participate in a hearing, you must either be directly affected or have relevant information or expertise. The Board is required to hear from persons who are directly affected, and may hear from persons who have relevant information or expertise.

The Board is committed to fostering the full recognition and use of both English and French in Canadian society. During a hearing, you can participate in the official language of your choice. The Board provides services and public communications in both of Canada's official languages and you can communicate with the NEB in your official language of choice. The Board's bilingual staff are also ready to assist you.

APPROACHABLE

RESPONSIVE

COLLABORATIVE

ACCOUNTABLE

CONSISTENT

TransCanada — WE OPERATE WITH RESPECT FOR OUR STAKEHOLDERS

INNOVATIVE

RESPECTFUL

HONEST

TRUSTWORTHY

INFORMATIVE

ENGAGED





HOW WE WORK – IT'S ABOUT RESPECT

When we begin what we believe is a promising business venture, our first commitment is to take into account community members who may be affected by our project. That's you.

We start by building solid relationships.

We have dedicated staff who work with you. We listen to what you have to say and take your perspectives into account when we develop our plans. We strive to be approachable and available.

Let's begin the dialogue.

We give you — our stakeholders — many opportunities to talk with us. Whether it be at an open house, during a site tour or in your home over a cup of coffee, we are eager to meet with you and have a meaningful conversation.

We spell out the details.

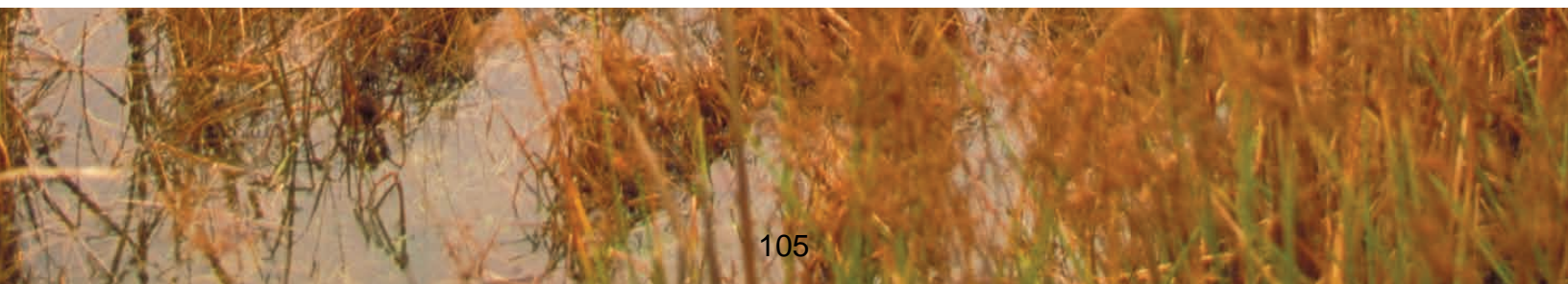
We prepare information about the project proposed in your community so you can read and consider it. We want you to be fully informed about what the project means to you, your neighbours and your business. That's important to us.

Why trust matters so much – to all of us.

We believe that by operating openly and with integrity, we can earn your trust. That's the only way we can build something that benefits your community, the economy and TransCanada.

Tell us what you think.

We provide you with contact information and are open to your suggestions.





THEY'RE MORE THAN JUST WORDS TO US

We stand behind these commitments to you and strive to earn the privilege of working in your community.

APPROACHABLE

We are proactive and have open communications with your community.

RESPONSIVE

We listen to your perspectives and consider them as we develop our plans.

COLLABORATIVE

We work with your community to achieve the best outcomes for all.

ACCOUNTABLE

We stand behind our decisions and our actions. You can count on that.

CONSISTENT

We use a consistent approach when we engage communities.

INNOVATIVE

We are open to your suggestions and to trying new ways of doing things.

RESPECTFUL

We strive to be socially responsible citizens of your community.

HONEST

We are truthful about our operations and how they affect you.

TRUSTWORTHY

We operate with the interests of your community at heart.

INFORMATIVE

We inform you of project details affecting your community.

ENGAGED

We strive to involve stakeholders early and often in all phases of our projects.





With more than 65 years' experience, TransCanada is a leader in the responsible development and reliable and safe operation of North American energy infrastructure including natural gas and oil pipelines, power generation and gas storage facilities.

As a responsible developer and operator, we understand there is a strong connection between our Corporate Social Responsibility practices and achieving public confidence to safely build and operate energy infrastructure.

For more details:

**Please email us at
community_relations@transcanada.com**

For general information, please call:

1.855.895.8754

Or visit our websites at:

**www.transcanada.com
csrreport.transcanada.com**

